

# Are You Working with a Youth Who's Moving to a New Placement?

The Referrals and Transitions Program team was created by the D.S. Settlement to help support child welfare staff in serving youth who have experienced multiple placements. We want to partner with you, as you help children and youth who are D.S. Class Members transition to new placements.



## Requirements for when D.S. Class members experience a placement move.

### Reviewing Referral Information and Adding Youth Voice

- Youth age 12 and older will have the option to review their referral that is shared with potential caregivers.
- If they don't like what's in the referral, they can respond in a way that they are comfortable with completing.
- Youth age 5 and older will also be able to share information with potential caregivers i.e. creating their own Q&A, filling out an *All About Me* form (05-301) <https://www.dcyf.wa.gov/sites/default/files/forms/05-301.pdf>, drawing pictures, writing a note or letter, etc.



### Pre-Placement Contact and Maintaining Connections

- Youth will have the chance to connect with a potential caregiver before moving i.e. phone, video, or in-person visits.
- Does the youth have people in their life that are important for them to maintain a connection with? Youth can share that information to ensure the team will do all they can to keep that relationship.

### Your Responsibility

- Ensuring that DS youth age 12 and older have the opportunity to review their CIPR (15-300)
- Ensuring that DS youth age 5 and older have the opportunity to add information to their CIPR (15-300): <https://www.dcyf.wa.gov/sites/default/files/forms/15-300.pdf>
- Ensuring that DS youth age 5 and older have transition planning that may include:
  - Pre-placement contact
  - Maintaining Connections
  - *Grief and Loss Supports Fact Sheet* (PPS\_0091): [https://www.dcyf.wa.gov/sites/default/files/pubs/PPS\\_0081.pdf](https://www.dcyf.wa.gov/sites/default/files/pubs/PPS_0081.pdf)

For more detailed information regarding procedures visit <https://insidecw.dcyf.wa.gov/intranet/pdf/policy/4.12referrals-transitions-procedures.pdf>

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