

# Green Hill School Parent Fact Sheet



## Overview

Green Hill School (GHS) is a medium/maximum-security facility for adjudicated male youth. We act in conjunction with other state juvenile institutions, community facilities, and the local school district to provide a continuum of treatment, education, and transition services for youth that includes building skills through offense-specific counseling, treatment groups, academic school, and vocational training.

GHS proudly maintains the highest standards of care and service to youth, communities, and the state. The institution adheres to operational standards through the American Correctional Association and Performance-based Standards. Our health center is accredited through the National Commission on Correctional Health Care.

Parents, family, and guardians are encouraged to maintain contact with youth and their assigned counselor. Our counselors will keep you informed about treatment, programming progress, and transition services. You are welcome to call with questions or concerns at any time.

## Upon Arrival

Youth are assigned to a residential living unit based on their specific treatment needs. While in the living unit, youth are assigned a counselor who manages their treatment and transition needs. Upon arrival, all residents are provided with clothing, a medical and dental examination, and a mental health assessment. Since family involvement and participation and community transition are a very important part of the Juvenile Rehabilitation (JR) treatment model, counselors make every effort to include parents/legal guardians in the treatment process.

Within one month of arriving to GHS, all youth will have a Re-Entry Treatment Meeting (RTM). The objective of this is to establish goals and identify treatment needs in the following areas:

- Family/living arrangements
- Mental, behavioral, and physical health
- Education
- Substance use
- Employment and vocation
- Peer groups/friends
- Leisure and recreation
- Legal requirements

## Treatment Program

Youth are provided individualized treatment plans designed to teach them skills for successfully reintegrating into their communities and families while maintaining a crime-free and socially appropriate lifestyle. A typical program consists of individual counseling with an assigned counselor, treatment groups, and academic and vocational education. There are ample opportunities for recreation, cultural programming, and other enrichment programs. Youth can participate in work-based learning and receive a stipend for work completed.



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## Visiting Procedures

With the help of their counselor, each resident completes a visitor request/registration form for family and community support persons during the orientation phase. As soon as visitors are verified and approved by the unit associate superintendent and program manager, they are added to the youth's visitors list. Visitors over the age of 12 must have picture identification.

Mothers of resident's children will be allowed to visit after paternity has been established with a birth certificate and when accompanied by the child. If the mother is a minor, she must be accompanied by a custodial parent or legal guardian. Youth may request exceptions for visits from significant others who are not members of immediate family, for visits by more than five family members at a time, and for visits outside of normal visiting hours. Special visits must be for a specific purpose, such as a special celebration or the death of a family member.

Family members sign in with security staff before passing through a metal detector and entering the Visitor Center. All visits are conducted in the Visitor Center except for youth living in the Willow unit. These residents receive visitors in the Willow living unit.

Each living unit is assigned a specific time for visitation. Visiting during designated state holidays will be open to all living units and is limited to one visit – either a morning or afternoon session. Space limitations are dictated by available seating and rated capacity issues and will be determined by the security supervisor. Any exceptions to the assigned visiting time must be made before your visit and with the approval of the program manager of the youth's assigned living unit.

## Visiting times for each living unit are as follows:

### Saturday, 9 – 10:30 a.m.

- Willow Living Unit
- Hawthorn Living Unit
- Spruce Living Unit

### Sunday, 9 – 10:30 a.m.

- Cypress Living Unit
- Baker Living Unit
- Maple Living Unit

### Saturday, 1 – 2:30 p.m.

- Willow Living Unit
- Cypress Living Unit
- Baker Living Unit
- Maple Living Unit

### Sunday, 1 – 2:30 p.m.

- Hawthorn Living Unit
- Spruce Living Unit

## What can I bring to visits?

The only items that may be taken into the Visitor Center are personal identification, life-sustaining medication (nitroglycerine tablets or spray), \$10 in cash for the vending machines, and debit/credit cards. There are limited storage lockers, so visitors are encouraged to leave their personal belongings in their cars. Visitors are expected to maintain appropriate behavior, be responsible for the behavior of children who accompany them, and refrain from physical contact with the GHS youth except for brief hugs, kisses, and handshakes at the start and end of visits. Vending machines and microwaves are available. These machines accept cash or card. Visitors may not give anything to youth. The Visiting Center is monitored by security staff and video surveillance. Violation of visiting rules may be considered grounds for terminating the visit, suspension of visiting privileges, or criminal prosecution. Youth are searched after visits, and those who are found to be in possession of anything brought in by a visitor will be considered for disciplinary sanctions.

## What can I send in?

Youth can receive letters, small photographs, and greeting cards in the mail. Youth may receive other items through a vendor approved by their program manager. Please do not send food, hygiene products, clothing, or other items directly to the youth. These items will be returned to you.

It is important to note that the mail sent to GHS is scanned for content appropriateness. Letters and enclosed pictures that are not considered legally or socially appropriate will be returned to the sender and may result in suspension of correspondence privileges with the sender. All mail is tested for drugs.

## How do I write or call?

Youth and their counselor complete telephone lists and mail lists during the orientation phase. Immediate family members are placed on both lists unless there are unusual circumstances. Several youth must share the telephone, therefore all calls are limited to 10 minutes. Designated call times depend on which unit the youth resides in. The number of incoming and outgoing calls depend on a youth's treatment progress in his program. Youth will be able to give you specific information at the time of their first call to you. Each youth is allowed one

free 10-minute outgoing call per week. You may send as many letters as you wish. We have found that regular contact with family is very important to the youth. Youth may send two letters a day.

### Mailing address:

Green Hill School  
375 SW 11th Street  
Chehalis, WA 98532

### Switchboard number:

(360) 748-3400



## Supporting Residents

Visits, letters, and phone calls are very important to youth and often provide the encouragement they need to put forth the effort to excel in their treatment and earn additional privileges, community eligibility, and early release.

## Resident Funds

You can mail personal checks or money orders addressed to the youth for deposit to your child's account. We discourage sending a large sum as there are limits to what youth may spend. Please do not attempt to pass cash to youth during visits or in mail. Youth are not allowed to have any form of currency in their possession, and it will be confiscated. They are allowed to spend money at the commissary for snacks and hygiene items.

## Resident Clothing

Youth are provided a complete wardrobe consisting of pants, sweatshirts, T-shirts, tank tops, socks, underwear, a bathrobe, shower sandals, gym shorts, shoes, hat, and jacket. The clothing in which they arrive is laundered and maintained in the property room for them to wear when they leave the institution. Any youth in need of clothing upon their release will be provided clothing through donation at our Clothing Closet on campus. Family is also allowed to bring a set of clothing for youth to wear upon their release. This will be given to security and kept with their personals.

## Personal Property

In addition to GHS-issued clothing, youth may possess the following:

- School material
- Approved photos
- Approved hygiene items
- Legal and approved personal papers
- Five approved personal books or magazines
- Approved writing material
- Work-related protective clothing
- One issued water bottle
- Religious materials
- Approved hobby material

*\*Honor youth may be provided a state-issued television, based on availability.*

## Academic School

The academic school is operated by the Chehalis School District and offers the same type of classes as middle and high schools throughout the state. Youth may earn their GED or high school diploma. Diplomas are awarded during graduation ceremonies. The school also provides vocational programs that include welding, auto mechanics, and auto bodywork. The vocational program is growing, and additional areas are being explored by the school district. College classes are also available through Centralia Community College, Evergreen State College, and Seattle Central University for qualifying youth.

## Resident Employment

Youth may be employed in a variety of paid jobs on campus, including kitchen aide, laundry worker, and grounds and building maintenance. GHS facilitates the payment of restitution as part of each youth's treatment plan. Youth work with their counselor to develop a restitution payment plan. Payment plans must consider each youth's circumstances.

## Drug and Alcohol Treatment

GHS has an intensive outpatient treatment program. Youth may also participate in outpatient treatment in community facilities.

## Mental Health Treatment

Mental health is assessed by a GHS mental health professional upon arrival to the institution. Youth with mental health needs will be monitored by a mental health resource staff. Ongoing evaluation is conducted by a psychiatrist and a psychologist, and any necessary medication is prescribed.

## Religious Activities

Volunteer religious groups frequently visit to present religious programs and offer mentoring for youth.

## Medical Care

Our Health Center staff provides medical, dental, and mental health care for all youth. A registered nurse conducts an intake assessment on all youth. A physician, registered nurses, and a mental health professional are always available. Youth who require hospitalization are transported to the local hospital.

## Resident Complaints

Youth are encouraged to resolve grievances through discussion with their counselors. There is a formal complaint process through which youth may appeal to their program manager, the superintendent, and the division director of JR. Youth also have access to legal assistance by calling or writing an independent law firm that contracts with JR.

## Behavior Code

Youth are expected to comply with all laws and all rules established by the Washington State Department of Children, Youth, and Families (DCYF), JR, and the GHS Standard Rules of Conduct. The rules are basic and are of the type necessary to succeed in an environment where people live together. The rules are based on respect for others, safety, responsible choices, and assumption of personal responsibility. Youth who follow the rules receive all privileges, and those who don't will have their privileges curtailed.

Law violations are taken seriously at GHS. Law violations are reviewed by GHS administration on a case-by-case basis and then may be referred to local law enforcement and the prosecuting attorney for their review and disposition.

## Community Facilities and Involvement

Youth who invest in treatment and practice responsible behavior may be community-eligible prior to their maximum release date. At that point, they are referred to community facilities throughout the state and, if accepted, may spend the rest of their sentence there. Community facilities differ from institutions in that youth at a community facility typically attend a public school and have a part- or full-time job in the community while participating in evening treatment at the facility.

Youth may also earn time off their maximum release date, if their sentence allows, by participating in treatment, following GHS behavioral expectations, and establishing a viable release plan. The counselor and program manager may recommend time off their maximum release date.

## Requesting Information

You may call your child's living unit counselor for specific information about treatment. For information regarding the living unit program or institutional rules, you may contact the living unit counselors, supervisors, or program manager.

- Baker Living Unit ..... (360) 740-3413
- Cypress Living Unit..... (360) 740-3489
- Hawthorn Living Unit ..... (360) 740-3425
- Maple Living Unit..... (360) 740-3417
- Spruce Living Unit ..... (360) 740-3421
- Willow Living Unit ..... (360) 740-3430