Early Support for Infants and Toddlers (ESIT) Program Electronic Data System

The following information is for families in the early intervention services system to explain how ESIT collects and stores family/child data in the ESIT Data System.
For more information visit: ***www.dcyf.wa.gov/services/child-dev-support-providers/esit***

Why is my family's data being stored in the ESIT Data System?

To aid your Family Resources Coordinator (FRC) and service providers in providing services in a timely manner and according to parent/child rights as defined by Individuals with Disabilities Education Act (IDEA), Part C. The Data System automatically generates the federal and state reports necessary to receive local, state and federal funding for services. All child level data is reported anonymously for state and federal reporting. Information is collected to determine your child's eligibility for early intervention services and to develop an Individualized Family Service Plan (IFSP).

The Data System assists FRCs and ESIT providers in assuring services are provided in accordance with IDEA, Part C.

Is my information secure?

Yes! Your information is stored behind four levels of security. It is also scrambled when it travels between your FRC's computer and the Data System.

Where is my data stored?

Your information will be stored in the Data System and password protected by your FRC and ESIT provider.

Your information will be stored in a secure database maintained by the ESIT Program. The data cannot be accessed via the Internet and information is not stored on the Internet.

Some paper files are still needed and will be securely stored with your FRC.

Who can access my family's information?

Only the FRC, the ESIT provider and DCYF ESIT will have access to your detailed family information. The FRC and the ESIT provider may grant other members of the IFSP team access to information only after you have given your consent.

The ESIT Data System must continue to meet the requirements of the Family Education Rights and Privacy Act (FERPA). This is true for all records whether stored electronically or on paper.

ESIT providers and the DCYF ESIT program will have access to summary reports about children and families receiving early intervention services. ESIT Program staff will have read-only rights to individual family's information.

Parents can request a report from their FRC, showing all persons who have accessed their family's information.

What information will be collected?

Information that is received from your family will be entered into the Data System. Your FRC can provide you with a complete list and copies of the information collected and stored on the electronic system.

Your Family Statement that includes your concerns, priorities and resources continues to be voluntary and accessible only by your FRC, you, your ESIT provider and DCYF ESIT staff.

How can I see what information is in the system about my family?

Your key to accessing the information is through Parent Portal and your FRC.

If I don't want my family's information in the system, can I still participate?

If you wish to participate in early intervention services, a minimal amount of your information needs to be collected into the ESIT Data System as a part of our federal and state mandate.

If you would like copies of this document in an alternative format or language, please contact DCYF Constituent Relations (1-800-723-4831 | 360-902-8060, ***ConstRelations@dcyf.wa.gov****).*

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