Coach Onboarding: Schoology

In the fall of 2019, Early Childhood Education and Assistance Program (ECEAP) funded coaches were introduced to Schoology, an online platform for Early Achievers coach onboarding. Child Care Aware of Washington (CCA of WA) and ECEAP at the Washington State Department of Children, Youth, and Families (DCYF) partnered together to provide one place for all Early Achievers coaches to have access to onboarding training. This onboarding platform replaced the coach orientation webinars for ECEAP previously listed in the ECEAP Coaching Toolkit. All new Early Achievers coaches are required to complete the onboarding modules in Schoology. Completion of the modules is optional for ECEAP coaches who previously completed the coach orientation webinars.

Schoology: **https://ccawa.schoology.com/login?&school=1381454467**

ECEAP Coaching Toolkit: **www.dcyf.wa.gov/services/early-learning-providers/eceap/coaching-toolkit**

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Accessing the Modules

ECEAP-funded coaches are entered into Schoology once DCYF ECEAP receives notification from the ECEAP contractor. An automated email is then sent to the coach with their login credentials and a link to Schoology. For the best experience, we recommend accessing Schoology in Chrome.

For most coaches, onboarding consists of up to six modules completed in successive order, over a period of time. At the end of each module, an access code appears for the next module. ECEAP specific modules are assigned to all coaches who support ECEAP funded classrooms.

Upon logging into Schoology, coaches will arrive on a landing page that provides an overview of how Schoology works, and an introduction page including where to go for questions.

- **Module 1:** CCA of WA, Key Partners, ECEAP and DCYF
- **Module 2:** Introduction to Early Achievers, Milestones, ECEAP Timelines and Rating Options
- **Module 3:** Relationship-Based Professional Development Standards and Practices
- **Module 4:** Documentation Principles and Best Practices (some pieces are specific to coaches employed by CCA of WA)
- **Module 5:** This module is for CCA of WA coaches and reflects their internal data system
- **Module 6:** Web-based Early Learning System (WELS), ECEAP documentation requirements, SMART Action Plans and Funding

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CHILDREN, YOUTH & FAMILIES