



ADA/504 Public Notice of Nondiscrimination

Notice Of Nondiscrimination On The Basis Of Disability Under The Americans With Disabilities Act Of 1990 And Section 504 Of The Rehabilitation Act Of 1973

Title II of the Americans with Disabilities Act and Section 504 of the Rehabilitation Act requires that DCYF not discriminate against qualified individuals with disabilities in its programs, services, or activities.

Effective Communication

DCYF will, upon request, provide appropriate aids and services in order to ensure effective communication for qualified persons with disabilities so they can participate equally in DCYF's programs, services, and activities. These aids and services may include qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing, or vision impairments.

Modifications to Policies and Procedures

DCYF will make reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to participate in all DCYF programs, services, and activities. For example, individuals with service animals are welcomed in State offices, even where animals are generally prohibited.

Requesting an Aid or Service to Ensure Effective Communication or a Modification Of Policies

Anyone who requires an aid or service for effective communication or a change of policies or procedures to participate in a DCYF program, service, or activity, should notify one of the below staff members as soon as possible, preferably 48 hours in advance of the scheduled event:

1. A DCYF employee, or
2. The DCYF ADA Coordinator
dcyf.adaaccessibility@dcyf.wa.gov
Phone: (360) 480-7230, relay users dial 7-1-1

The ADA does not require DCYF to take any action that would fundamentally alter the nature of its programs or services or impose an undue financial or administrative burden.



Complaints

Complaints that a DCYF program, service, or activity is not accessible to persons with disabilities should be received by DCYF within one year of the event you are claiming resulted in unfair treatment due to disability, and be directed to:

DCYF ADA Accessibility Program
Department of Children, Youth, and Families
1500 Jefferson St., SE
Olympia, WA 98501
dcyf.adaaccessibility@dcyf.wa.gov
Phone: (360) 480-7230
Washington Relay: 711 or 1-800-833-6384

The State of Washington will not require payment from anyone with a disability or any group of individuals with disabilities to cover the cost of providing any aids or services or reasonable policy or practice changes.

While DCYF has an internal ADA grievance policy, this policy still allows an individual with a disability to file a complaint of disability discrimination with the US Department of Justice's Civil Rights Division for ADA Title II violations, the U.S. Department of Health and Human Services for Section 504 violations, or Washington State's Human Rights Commission.

US Department of Justice (DOJ), Civil Rights Division

<https://civilrights.justice.gov>

Contact The Department Of Justice to Report a Civil Rights Violation online:

<https://civilrights.justice.gov/report>

To file an ADA Complaint by mail, download the ADA Complaint form:

www.ada.gov/t2cmpfrm.html

Send the completed form to:

US DOJ – Civil Rights Division
950 Pennsylvania Ave, NW
4CON, 9th Floor
Washington, DC 20530

US Department of Health & Human Service, Office of Civil Rights

Civil Rights Complaint filing instructions:
www.hhs.gov/civil-rights/filing-a-complaint/complaint-process/index.html

Online HHS - OCR Complaint Portal:
<https://ocrportal.hhs.gov/ocr/smartscreen/main.jsf>

To file a Section 504 of The Rehabilitation Act Complaint by mail, download form the Civil Rights Discrimination form:
www.hhs.gov/sites/default/files/ocr-60-day-frn-cr-crf-complaint-forms-508r-11302022.pdf

Send the completed form to:

Centralized Case Management Operations
U.S. HHS – 200 Independence Ave., S.W.
Room 509F HHH Bldg.
Washington DC 20201

Washington State Human Rights Commission (WSHRC)

www.hum.wa.gov

To file a Disability Discrimination Complaint related to a Public Accommodation by mail, download the Public Accommodation Complaint form:
www.hum.wa.gov/file-complaint

Send the completed form to:

WSHRC – Olympia Headquarters
711 S. Capitol Way, Suite 402
PO Box 42490
Olympia, WA 98504

DCYF does not discriminate and provides equal access to its programs and services for all persons without regard to race, color, gender, religion, creed, marital status, national origin, citizenship or immigration status, age, sexual orientation or gender identity, veteran or military status, status as a breastfeeding mother, and the presence of any physical, sensory, or mental disability or use of a dog guide or service animal. If you would like free copies of this publication in an alternative format or language, please contact DCYF Constituent Relations at 1-800-723-4831 or email communications@dcyf.wa.gov.