



STATE OF WASHINGTON
DEPARTMENT OF CHILDREN, YOUTH, AND FAMILIES
1500 Jefferson Street, SE • P.O. Box 40975 • Olympia WA 98504-0975

PROCEDURES MEMO

Date Sent

TO: Child Welfare Employees

FROM: Natalie Green, Assistant Secretary

RE: New Process for multi-licensed Providers

EFFECTIVE DATE: August 1, 2024

SUNSET REVIEW DATE: August 1, 2025

Purpose

DCYF's Licensing Division conducted the multi-license pilot project to explore foster care placements and licensed childcare availability for children in out-of-home care.

The success of the pilot has led to a statewide multi-licensing practice change. Multi-licensing is the approval of a licensee to hold an out-of-home foster care license and a licensed or certified childcare license. By allowing foster children to receive childcare in their placement homes, foster children experience fewer transitions and the ability to stay in familiar, stable environments.

Specific details regarding eligibility for child welfare funded child can be found in [Policy 5400 - Child Care](#).

New Procedural Requirements

Caseworkers must authorize:

- Children in out-of-home placement who are eligible for child welfare funded childcare when their caregivers have ongoing commitments, such as part-time or full-time employment.
- Child welfare childcare payments when children are attending childcare in the home of their licensed foster home and are placed in the home of a multi-licensed care provider, as long as there is at least one additional child from the community attending the childcare business as well.

Questions

If you have any questions, please contact Alissa Copeland, FAR/FVS Program Manager, at alissa.copeland@dcyf.wa.gov or 206-276-7644.

Cc: Brenda Villarreal