



STATE OF WASHINGTON
DEPARTMENT OF CHILDREN, YOUTH, AND FAMILIES
1500 Jefferson Street, SE • P.O. Box 40975 • Olympia WA 98504-0975

Policy Memo

March 11, 2026

TO: Adoption support consultants

FROM: Vickie Ybarra, Assistant Secretary of Partnership, Prevention, and Services Division

SUBJECT: Updates to the [Adoption Support](#) policy

EFFECTIVE DATE: March 11, 2025

REVIEW DATE: March 11, 2027

Purpose

The purpose of this memo is to notify adoption support consultants that specific costs and exceptional costs foster care are no longer allowed to be considered during the adoption support negotiation process.

The [Adoption Support](#) policy is currently in the process of being revised to align with current practice. The following changes have been in effect since March 11, 2025.

Policy

Adoption support consultants must not:

- a. Allow exceptional costs for adoption support to be used for children that are above the [foster care maintenance payment](#).
- b. Include the following specific costs when negotiating adoption support monthly payments:
 - i. Child care expenses.
 - ii. Medical related expenses, per [WAC 110-80-0230](#).
 - iii. Exceptional costs foster care described in the Administrative Approval Request DCYF 05-210 form, per [Administrative Approvals](#) policy.

Forms

Administrative Approval Request DCYF 05-210 form (located on the DCYF forms repository)

Questions

If you have any questions, contact Lindsay Rajic, adoption support program manager,
Lindsay.rajic@dcyf.wa.gov, 425-463-6974.

Cc: Brenda Villarreal

Cc: [DCYF Policy Team](#)