



STATE OF WASHINGTON
DEPARTMENT OF SOCIAL AND HEALTH SERVICES
CHILDREN'S ADMINISTRATION
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August 31, 2017

To:

Children's Administration All Staff

From:

Connie Lambert-Eckel, Director of Field Operations

Subject:

Washington State IV-E Program Improvement Plan
Court Report Mapping and Guidance

Per our Program Improvement Plan (PIP) related to the federal requirements for maintaining our IV-E funding (see Jennifer Strus memo dated 7/20/2017), the Court Report Mapping and Guidance document is now available for staff use. The document is available at this link: <http://insideca.dshs.wa.gov/intranet/pdf/programs/courtreport-mapping.pdf>

The guidance will strengthen documentation in the case plan/court report of casework activities related to adolescents. This will ensure the court has sufficient information to determine if:

- The youth participated in the development of the case plan including input into the permanent plan;
- The youth is receiving needed services and programs to support the transition to adulthood;
- CA is ensuring that the reasonable and prudent parenting standard is being applied;
- The youth has opportunities to participate in age and developmentally appropriate activities.

For questions, contact [Tarassa Froberg](#), CFWS-FVS program manager or [Peggy Lewis](#), Independent Living program manager.