



**STATE OF WASHINGTON
DEPARTMENT OF SOCIAL AND HEALTH SERVICES
CHILDREN'S ADMINISTRATION**

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March 6, 2012

TO: Regional Administrators
Deputy Regional Administrators
DCFS Area Administrators
Administrator, Licensed Resources
Area Administrators, Licensed Resources
Children's Administration Staff

FROM: Becky Smith, Director
Field Operations, Children's Administration

SUBJECT: 2011 Title IV-B/IV-E Requirements for:
**Annual Credit Report Check for Youth 16 years and older &
Educational Stability Case Plan**

The Child and Family Services Improvement and Innovation Act of 2011 amended Title IV-B/IV-E to require public child welfare agencies to provide children and youth the following:

1. Assist every youth, age 16 and older to receive a copy of a consumer report **annually** until discharged from foster care.
2. Assess and address the ongoing educational needs of children in out-of-home care with the child and caregivers at the time of **each** placement change.

Policy updates and additional resources to support these program changes are effective March 16, 2012

Additional Annual Credit Check Resources are:

- *Policy Update:* [43102. CA Responsibility to Youth 12 and older](#)
- [Youth 16 & Older Annual Credit Check Q&A](#)
- [Example of a credit report](#)

If you have questions about how to assist youth with their *annual credit report*, please contact Rick Butt, HQ Independent Living Program Manager at ilskids@dshs.wa.gov or 206-923-4891.

Additional Educational Resources are:

- *Policy Update:* [4302A. Educational Services and Planning: Early Childhood Development, K-12 and Post-Secondary](#)

If you have question about the educational requirements, please contact Juliette Knight, HQ Education Program Manager at Juliette.knight@dshs.wa.gov or 360-902-8474.