



**STATE OF WASHINGTON
DEPARTMENT OF CHILDREN, YOUTH, AND FAMILIES**

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June 20, 2019

TO: All DCYF staff

FROM: Jody ^{JM} Becker and Heather ^{HM} Moss

SUBJECT: Changes Impacting Intake and Licensing Division

What has changed?

As you are aware, we will be welcoming Juvenile Rehabilitation (JR) on July 1. The Washington State Legislature introduced a bill (E2SSB 6160) that made changes in statute extending the age of youth up to age 25 being housed in JR facilities.

How will this change impact current DCYF staff?

This change means that DCYF has responsibility to accept intakes for the population of young adults in JR facilities up to age 25. Intake staff may receive calls involving these young adults, which will be processed in the same manner as intakes previously received for the 18-21 year-old population in JR. These intakes will be screened in as Risk-Only, for investigation by Licensing Division CPS. It will be important for intake workers to know whether the youth is housed at a JR facility, or some other type of licensed facility. This change does not impact how intakes are processed for youth age 18-21 in other types of licensed facilities. DCYF will not be accepting any intakes for investigation for youth age 21-25 in other types of residential settings (foster homes, non-JR group care, etc.)

The CPS staff in the Licensing Division will be responsible for investigating Risk-Only intakes for this new population. These intakes will be investigated in the same manner as staff conduct Risk-Only investigations in JR facilities for youth age 18-21.

When will this change take effect?

This change in practice is effective July 1, 2019. It will be included in policy rollout training for staff end of July and August.

What changes are being made in policy and screening tools for Intake and Licensing Division?

Policy 2200, the Intake Screening Tool, and the Training Guide for Intake will be modified to reflect the new requirements. Licensing Division will also be updating the handbook "Investigating Abuse and Neglect in State-Regulated Care".

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Where can I get more information?

Intake staff may contact their regional Intake lead. Licensing Division CPS may contact Melissa Sayer (Safety Administrator) at 360 902-8018.