



## Program Policy

**Applies To:** This policy applies to Juvenile Rehabilitation Division (JRD) employees.

**Policy Number & Title:** 6.80 Community Transition Services (CTS)

**Effective Date:** January 8, 2025

### Purpose

The purpose of this policy is to provide guidance on the requirements for eligibility and delivery of Community Transition Services (CTS) for young persons in JRD custody.

### Authority

[RCW 13.40.205](#) Release from physical custody, when-Authorized leaves-Leave plan and order-Notice

[RCW 13.40.730](#) Community transition services program

[RCW 72.01.412](#) Placement in partial confinement on electronic home monitoring after twenty-fifth birthday-Person in the custody of the department of children, youth, and families with an earned release date between the person's twenty-fifth and twenty-sixth birthdays-When authorized-Conditions of placement

[RCW 72.05.420](#) Placement in community facility-Necessary conditions and actions-Department's duties

[RCW 72.05.435](#) Common use of residential group homes for juvenile offenders-Placement of juvenile convicted of a class A felony

### Policy

1. JRD assistant secretary or designees:
  - a. Must:
    - i. Develop and oversee procedures to implement CTS to include, but not limited to:
      - A. Identifying and monitoring quality assurance metrics for CTS.
      - B. Publishing outcome analyses for CTS participants.
      - C. Allowing the use of new electronic home monitoring equipment and technologies that eliminate or minimize trauma, social stigma, and racial injustice as they become available.
      - D. Imposing penalties for knowingly or intentionally tampering, damaging, or destroying monitoring equipment that renders it not fully functional.

- ii. Establish conditions young people in CTS must meet to remain in CTS.
    - iii. Review for approval requests by regional administrators or their designees to place young people with class A felonies in CTS.
  - b. May require young people in JRD custody to serve the remainder of their sentence in CTS if they determine CTS is in the best interest of the young person and community.
- 2. Regional administrators or designees:
  - a. Must:
    - i. When determining eligibility and whether CTS is in the best interests of young people in JRD custody and the community:
      - A. Use the risk assessment tool.
      - B. Consider:
        - I. The availability of appropriate placements, treatment, and programming.
        - II. Their behavior while in confinement.
        - III. Any disciplinary factors.
        - IV. Only:
          - i. JRD young people who have served both:
            - A. Sixty percent of their minimum sentence.
            - B. No less than 15 weeks of total confinement, including any time spent detained prior to sentencing or the entry of a dispositional order.
          - ii. DOC young adults who have either:
            - A. An earned release date after their 25th birthday, but on or before their 26th birthday.
            - B. The following:
              - I. Served sixty percent of their minimum sentence.
              - II. Served no less than 15 weeks of total confinement, including any time spent detained prior to sentencing or the entry of a dispositional order.
              - III. An earned release date before their 26th birthday.
    - C. Not consider young people who:
      - I. Have pending charges or warrants.
      - II. Will be transferred to Department of Corrections (DOC).
      - III. Are in the custody of DOC.
      - IV. Are under the supervision of DOC.
      - V. Were adjudicated or convicted of murder in the first or second degree.
      - VI. Meet the definition of a "persistent offender", as defined in [RCW 9.94A.030](#).
      - VII. Are Level III sex offenders.
      - VIII. Require out-of-state placement.

- D. Submit a request for review and approval to the JRD assistant secretary for young people convicted of class A felonies prior to placement in CTS.
  - ii. Provide young people in CTS access to appropriate treatment services and programming to promote successful reentry into the community. Treatment services and programming must include, but not limited to:
    - A. Behavioral health treatment
    - B. Independent living
    - C. Employment
    - D. Education
    - E. Connections to family and natural supports
    - F. Community connections
  - iii. Prioritize available programming from individuals who share characteristics with CTS participants related to:
    - A. Race
    - B. Ethnicity
    - C. Sexual identity
    - D. Gender identity
  - iv. Only place DOC young adults in the custody of JRD in CTS for the remaining 18 months of their term of confinement.
  - v. Return those whose participation in CTS is involuntarily ended, for:
    - A. JRD young people, to a JRD secure facility.
    - B. DOC young people who are:
      - I. Under 25 years old, to a JRD secure facility.
      - II. Twenty-five years or older, to DOC for the remainder of their sentence.
- b. May end a young person's participation in CTS, if either:
  - i. The young person violates a condition of participation.
  - ii. JRD determines CTS placement is no longer in the best interests of the young person or community.

## Resources

DCYF Administrative 13.06 Records Management and Retention policy  
 Department of Children, Youth, and Families-Juvenile Rehabilitation (DCYF-JR) and Department of Corrections (DOC) Interagency Agreement contract  
 Facilitating Transition to a JR Community Facility policy  
 Handling Youth Escapes or Unauthorized Absences policy  
 Notifying the Community of Youth Placement, Transfer or Release policy  
 Reporting Incidents policy  
 Transporting JR Youth policy

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**Approved by:** Felice Upton, Assistant Secretary of Juvenile Rehabilitation Division