

# In-Service Training Framework: Live Seminar Calendar and Registration Early Support for Infants and Toddlers (ESIT)

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Washington State Department of  
**CHILDREN, YOUTH & FAMILIES**

## Purpose

The purpose of this document is to provide a schedule of available Live Seminars for ESIT Professionals to fulfill Step 2 of the Initial Training Requirements. Instructions are provided for how to register for each seminar as an individual event in the DCYF Training Portal.

## Live Seminar Training Calendar

### July

Training Title	Date	Time	Registration
ESIT Live Seminar 1 of 3: Concepts and Practices that Guide ESIT Services	Tuesday 7/23/24	9:00 a.m.-12:00 p.m.	<a href="#">Click here to register in the DCYF Training Portal</a>
ESIT Live Seminar 2 of 3: Culturally Responsive Assessment Practices	Wednesday 7/24/24	9:00 a.m.-12:00 p.m.	<a href="#">Click here to register in the DCYF Training Portal</a>
ESIT Live Seminar 3 of 3: Writing Functional IFSP Outcomes	Thursday 7/25/24	9:00 a.m.-12:00 p.m.	<a href="#">Click here to register in the DCYF Training Portal</a>

### August

Training Title	Date	Time	Registration
ESIT Live Seminar 1 of 3: Concepts and Practices that Guide ESIT Services	Wednesday 8/7/24	9:00 a.m.-12:00 p.m.	<a href="#">Click here to register in the DCYF Training Portal</a>
ESIT Live Seminar 2 of 3: Culturally Responsive Assessment Practices	Wednesday 8/14/24	9:00 a.m.-12:00 p.m.	<a href="#">Click here to register in the DCYF Training Portal</a>
ESIT Live Seminar 3 of 3: Writing Functional IFSP Outcomes	Wednesday 8/21/24	9:00 a.m.-12:00 p.m.	<a href="#">Click here to register in the DCYF Training Portal</a>

### September

Training Title	Date	Time	Registration
ESIT Live Seminar 1 of 3: Concepts and Practices that Guide ESIT Services	Tuesday 9/3/24	9:00 a.m.-12:00 p.m.	<a href="#">Click here to register in the DCYF Training Portal</a>

## LIVE SEMINAR CALENDAR AND REGISTRATION

Training Title	Date	Time	Registration
ESIT Live Seminar 2 of 3: Culturally Responsive Assessment Practices	Wednesday 9/4/24	9:00 a.m.-12:00 p.m.	<a href="#">Click here to register in the DCYF Training Portal</a>
ESIT Live Seminar 3 of 3: Writing Functional IFSP Outcomes	Thursday 9/5/24	9:00 a.m.-12:00 p.m.	<a href="#">Click here to register in the DCYF Training Portal</a>

### October

Training Title	Date	Time	Registration
ESIT Live Seminar 1 of 3: Concepts and Practices that Guide ESIT Services	Tuesday 10/8/24	9:00 a.m.-12:00 p.m.	<a href="#">Click here to register in the DCYF Training Portal</a>
ESIT Live Seminar 2 of 3: Culturally Responsive Assessment Practices	Tuesday 10/15/24	9:00 a.m.-12:00 p.m.	<a href="#">Click here to register in the DCYF Training Portal</a>
ESIT Live Seminar 3 of 3: Writing Functional IFSP Outcomes	Tuesday 10/22/24	9:00 a.m.-12:00 p.m.	<a href="#">Click here to register in the DCYF Training Portal</a>

### November

Training Title	Date	Time	Registration
ESIT Live Seminar 1 of 3: Concepts and Practices that Guide ESIT Services	Tuesday 11/5/24	9:00 a.m.-12:00 p.m.	<a href="#">Click here to register in the DCYF Training Portal</a>
ESIT Live Seminar 2 of 3: Culturally Responsive Assessment Practices	Wednesday 11/6/24	9:00 a.m.-12:00 p.m.	<a href="#">Click here to register in the DCYF Training Portal</a>
ESIT Live Seminar 3 of 3: Writing Functional IFSP Outcomes	Thursday 11/7/24	9:00 a.m.-12:00 p.m.	<a href="#">Click here to register in the DCYF Training Portal</a>

No training dates offered for December 2024. January through June 2025 training dates are to be determined.

For questions about available professional development opportunities and training requirements, email [dcyf.esittraining@dcyf.wa.gov](mailto:dcyf.esittraining@dcyf.wa.gov).



## How to Register for an ESIT Live Seminar

1. Login to your DCYF Training Site account at [www.dcyftraining.com](http://www.dcyftraining.com).

**Note:** Instructions for creating an account can be found on the [DCYF ESIT webpage](#), under the heading “How to Complete Online Training”.

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Help

STUDENT LOGIN

Need an account? [SIGN UP](#)

User Name

Password

**Login**

[Forgot your username or password?](#)

2. Make sure your ESIT role is selected. If not, **click** the box for your role(s).

Example ONLINE TRAINING

The DCYF Training Site has been updated! You can use the training catalog to search for trainings based on your program type, role or preferred language. You are also able to track your training based on the following statuses:

- In progress
- Annual renewal dates
- Completed

New support instructions have been added to the DCYF Training Site portion of the MERIT Support website. If additional support is needed, please reach out to our MERIT Support Team at [merit@dcyf.wa.gov](mailto:merit@dcyf.wa.gov).

Please visit the 'My Account' page (top right corner) to tell us your role. This will allow you see the trainings based on this role on your homepage. You will still be able to see other trainings.

ESIT Required Training

**CATALOG**

**Courses** **Cohorts**

Search...

**Role** **Language**

ECEAP Licensed  English

ECEAP Only  Spanish

ESIT Agency Admin  Somali

**In Progress**

No courses.

**Annual Renewal**

No courses.

## LIVE SEMINAR CALENDAR AND REGISTRATION

3. Click **Cohorts** to see the catalog listing(s) for ESIT Live Seminars.

The screenshot shows the 'CATALOG' interface with the 'Cohorts' tab selected. A red arrow points to the 'Cohorts' tab. Below the search bar, there are filter options for 'Role' and 'Language'. The 'Role' filter includes options like 'ESIT Intake and Referral', 'ESIT Service Provider: FRC', 'ESIT Service Provider: Other', and 'Friend/Neighbor'. The 'Language' filter includes 'English', 'Spanish', and 'Somali'. To the right, there are sections for 'In Progress', 'Annual Renewal', and 'Completed', each with a 'No courses.' message. Below these is a section for 'Adult Learning Modules' with a table showing 'Started' and 'Completed' dates.

4. Scroll to the **Topic** area of the catalog and select **ESIT Live Seminars 2023-24**.

The screenshot shows the 'Topic' area of the catalog. A red circle highlights the 'Topic' tab, and a red arrow points to the 'ESIT Live Seminars 2023-24' option. The interface shows a list of topics including 'ESIT Introductory Modules', 'ESIT Introductory Professional Learning Community (PLC)', 'ESIT Live Seminars 2023-24', 'ESIT T-DMS Modules', 'Health & Safety (for FFN, Licensed)', and 'In-service training for STARS hours'. To the right, there is a table of 'Adult Learning Modules' with columns for 'Started' and 'Completed' dates, and a 'Topic' column.

Available options for all three sessions in the series should now appear under the **Topic** box.

5. Click on the ESIT Live Seminar 1 of 3 session you would like to register for.

The screenshot shows the 'Topic' area of the catalog. A red circle highlights the 'Topic' tab, and a red arrow points to the 'ESIT Live Seminar 1 of 3: Concepts and Practices that Guide ESIT Services' option. The interface shows a list of topics including 'ESIT Introductory Modules', 'ESIT Introductory Professional Learning Community (PLC)', 'ESIT Live Seminars 2023-24', 'ESIT T-DMS Modules', 'Health & Safety (for FFN, Licensed)', and 'In-service training for STARS hours'. Below the list, there are three entries for 'ESIT Live Seminar 1 of 3: Concepts and Practices that Guide ESIT Services' with dates and times. To the right, there is a table of 'Adult Learning Modules' with columns for 'Started' and 'Completed' dates, and a 'Topic' column.

## LIVE SEMINAR CALENDAR AND REGISTRATION

6. Session details will appear. Your status will show you are not in this cohort yet. **Click Register** to enroll. If this isn't the session you want, click Return to your courses to go back without registering. Do not register for more than one of the same session.

**Note:** You will need to register for each of the three sessions in the ESIT Live Seminars series separately. **Sessions must be completed in order, but not necessarily in the same month. Prior to attending, please complete all required self-paced new provider training modules.**

The screenshot shows a registration page for an ESIT Live Seminar. At the top, there is a link "Return to your courses" circled in red. Below it is a table with the following details:

<b>Name</b>	ESIT Live Seminar 1 of 3: Concepts and Practices that Guide ESIT Services (07/11/2023, 9 am - 12 pm)
<b>Description</b>	ESIT Live Seminars are a series of three (3) "live" seminars held over Zoom. Each session is three (3) hours, from 9 am - 12 pm. ESIT Live Seminars must be completed sequentially, not necessarily within the same calendar month. Please complete all required self-paced new ESIT provider training modules, based on your role, prior to attending the first ESIT Live Seminar. In this first of three seminars, Concepts and Practices that Guide ESIT Services, learners will leave this three-hour session with an understanding of how the ESIT Guiding Principles guide services, the difference between domain based and functional child development, and how global child outcomes support the development of functional child and family outcomes. Seminar registrants will receive an email with the Zoom registration link approximately one (1) week prior to the seminar start date.
<b>Starts</b>	7/6/2023
<b>Ends</b>	7/11/2023
<b>Seats Available</b>	10
<b>Requires Approval</b>	No
<b>Your Status</b>	You are not in this cohort yet.

At the bottom of the page, there is a blue "Register" button with a red arrow pointing to it.

7. Once you register, you will see confirmation. Your status now shows you in the cohort. **Click Return to your courses** to go back. **Note:** Approximately one week prior, you will receive an email with the Zoom registration link for the session you registered for.

The screenshot shows the same registration page after successful registration. At the top, there is a blue notification banner that says "Registration was successful. You may now return to your courses." with a close button (X) on the right. A red arrow points to the "Return to your courses" link above the banner. Below the banner, the table details are the same as in the previous screenshot, but the "Your Status" is now "You are already in this cohort." circled in red.

## LIVE SEMINAR CALENDAR AND REGISTRATION

The session will now show under the **In Progress** section of your DCYF Training Site account.

The screenshot shows the 'Example ONLINE TRAINING' interface. At the top, there is a notification box with a red 'X' icon. The notification text reads: 'The DCYF Training Site has been updated! You can use the training catalog to search for trainings based on your program type, role or preferred language. You are also able to track your training based on the following statuses: 

- In progress
- Annual renewal dates
- Completed

 New support instructions have been added to the DCYF Training Site portion of the MERIT Support website. If additional support is needed, please reach out to our MERIT Support Team at [merit@dcyf.wa.gov](mailto:merit@dcyf.wa.gov).' Below the notification, a note says: 'Please visit the 'My Account' page (top right corner) to tell us your role. This will allow you see the trainings based on this role on your homepage. You will still be able to see other trainings.' Underneath is the heading 'ESIT Required Training'. The main content area is titled 'CATALOG' and has two tabs: 'Courses' and 'Cohorts'. A search bar is present with the text 'Search...'. Below the search bar is a table with columns 'Role' and 'Language'. To the right of the catalog, there is a section titled 'In Progress' which contains two items: 'ESIT Live Seminars 2023-24 - ESIT Live Seminar 1 of 3: Concepts and Practices that Guide ESIT Services (07/11/2023)' and 'ESIT Live Seminar 1 of 3: Concepts and Practices that Guide ESIT Services'. A red box highlights the 'In Progress' section.

8. Register for the remaining sessions in the three-part ESIT Live Seminar series from your DCYF Training Site account. Make sure your ESIT role is selected. If not, **click** the box for your role(s).

9. Click **Cohorts** to see the catalog listing(s) for ESIT Live Seminars 2 of 3.

This screenshot is similar to the one above but includes annotations. A red circle labeled '8' is around the search bar, and a red arrow points to it. A red circle labeled '9' is around the 'Cohorts' tab. The 'Role' column in the table below the search bar is also circled in red. The 'In Progress' section on the right is the same as in the previous screenshot.



## LIVE SEMINAR CALENDAR AND REGISTRATION

10. Available session options should now appear under the **Topic** box. Click on the next ESIT Live Seminar session you would like to register for.

The screenshot displays the ESIT Live Seminar Calendar and Registration interface. On the left, a vertical list of sessions is shown, with the second session, "ESIT Live Seminar 2 of 3: Culturally Responsive Assessment Practices (08/16/2023, Each session is three (3) hours, from 9 am - 12 pm)", circled in red. An arrow points to this session. The main content area shows details for the selected session, including a table of completed courses.

	Started	Completed	
ESIT - Early Support for Infants and Toddlers: Child Outcome Summary (COS) Module 5	03/15/2023	05/15/2023	
ESIT - Early Support for Infants and Toddlers: Child Outcome Summary (COS) Module 6, part 1 and 2	03/15/2023	05/15/2023	

  

	Started	Completed	
ESIT Introductory Training Module 1: Part C of IDEA	03/29/2023	05/15/2023	

11. Details about the session will appear. Your status will show you are not in this cohort yet. Click **Register** to enroll. If this isn't the session you want, click **Return to your courses** to go back without registering. **Note: Do not register for more than one session.**

The screenshot displays the Cohort Details and Registration page. At the top, there is a link "Return to your courses" circled in red. Below this, a table provides details for the selected session:

<b>Name</b>	ESIT Live Seminar 2 of 3: Culturally Responsive Assessment Practices (08/16/2023, Each session is three (3) hours, from 9 am - 12 pm)
<b>Description</b>	ESIT Live Seminars are a series of three (3) "live" seminars held over Zoom. Each session is three (3) hours, from 9 am - 12 pm. ESIT Live Seminars must be completed sequentially, not necessarily within the same calendar month. Please complete all required self-paced new ESIT provider training modules, based on your role, prior to attending the first ESIT Live Seminar. In this second of three seminars, Concepts and Practices that Guide ESIT Services, learners will leave this three-hour session with an understanding of how the ESIT Guiding Principles guide services, the difference between domain based and functional child development, and how global child outcomes support the development of functional child and family outcomes. Seminar registrants will receive an email with the Zoom registration link approximately one (1) week prior to the seminar start date.
<b>Starts</b>	8/11/2023
<b>Ends</b>	8/16/2023
<b>Seats Available</b>	21
<b>Requires Approval</b>	No
<b>Your Status</b>	You are not in this cohort yet.

At the bottom of the page, there is a blue "Register" button circled in red with an arrow pointing to it.

## LIVE SEMINAR CALENDAR AND REGISTRATION

12. After you register, you will see confirmation. Your status now shows you are in the cohort. **Click on Return to your courses** to go back. **Note: Approximately one week prior, you will receive an email with the Zoom registration link for the session you registered for.**

**COHORT DETAILS AND REGISTRATION**

[Return to your courses](#)

**Registration was successful. You may now return to your courses.** x

<b>Name</b>	ESIT Live Seminar 2 of 3: Culturally Responsive Assessment Practices (08/16/2023, Each session is three (3) hours, from 9 am - 12 pm)
<b>Description</b>	ESIT Live Seminars are a series of three (3) "live" seminars held over Zoom. Each session is three (3) hours, from 9 am - 12 pm. ESIT Live Seminars must be completed sequentially, not necessarily within the same calendar month. Please complete all required self-paced new ESIT provider training modules, based on your role, prior to attending the first ESIT Live Seminar. In this second of three seminars, Concepts and Practices that Guide ESIT Services, learners will leave this three-hour session with an understanding of how the ESIT Guiding Principles guide services, the difference between domain based and functional child development, and how global child outcomes support the development of functional child and family outcomes. Seminar registrants will receive an email with the Zoom registration link approximately one (1) week prior to the seminar start date.
<b>Starts</b>	8/11/2023
<b>Ends</b>	8/16/2023
<b>Seats Available</b>	21
<b>Requires Approval</b>	No
<b>Your Status</b>	You are already in this cohort.

The session will now show under the **In Progress** section of your DCYF Training Site account.

**Note:** The heading for ESIT Live Seminar 2 of 3 is greyed out. This indicates that ESIT Live Seminar 1 of 3 must be completed first.

**CATALOG****In Progress**

**Courses****Cohorts**

Search...

Role	Language
<input type="checkbox"/> ECEAP Licensed	<input type="checkbox"/> English
<input type="checkbox"/> ECEAP Only	<input type="checkbox"/> Spanish
<input type="checkbox"/> ESIT Agency Admin	<input type="checkbox"/> Somali
<input type="checkbox"/> ESIT Intake and Referral	

ESIT Live Seminars 2023-24 - ESIT Live Seminar 1 of 3: Concepts and Practices that Guide ESIT Services (07/11/2023)

ESIT Live Seminar 1 of 3: Concepts and Practices that Guide ESIT Services

ESIT Live Seminars 2023-24 - ESIT Live Seminar 2 of 3: Culturally Responsive Assessment Practices (08/16/2023)

ESIT Live Seminar 2 of 3: Culturally Responsive Assessment Practices

## LIVE SEMINAR CALENDAR AND REGISTRATION

**Note:** If you click on a session before the one prior has been completed, a notification will appear, reminding you that ESIT Live Seminars must be completed in order.

**dcyftraining.com says**

This course requires that you complete the following course(s) before you can start the course:

1. ESIT Live Seminar 1 of 3: Concepts and Practices that Guide ESIT Services

**OK**

ESIT Live Seminars 2023-24 - ESIT Live Seminar 1 of 3: Concepts and Practices that Guide ESIT Services (09/12/2023)

ESIT Live Seminar 1 of 3: Concepts and Practices that Guide ESIT Services

ESIT Live Seminars 2023-24 - ESIT Live Seminar 2 of 3: Culturally Responsive Assessment Practices (09/19/2023)

ESIT Live Seminar 2 of 3: Culturally Responsive Assessment Practices

**Note:** You will need to register for each of the ESIT Live Seminars in the 3-part series separately.

13. Register for the remaining ESIT Live Seminar session from your DCYF Training Site account. Make sure your ESIT role is selected. If not, **click** the box for your role(s).

14. Click **Cohorts** to see the catalog listing(s) for ESIT Live Seminars 3 of 3.

CATALOG

**Courses** | Cohorts

13 ch...

**Role** | **Language**

ECEAP Licensed

ECEAP Only

ESIT Agency Admin

ESIT Intake and Referral

ESIT Service

Provider: FRC

English

Spanish

Somali

In Progress

ESIT Live Seminars 2023-24 - ESIT Live Seminar 1 of 3: Concepts and Practices that Guide ESIT Services (07/11/2023)

ESIT Live Seminar 1 of 3: Concepts and Practices that Guide ESIT Services

ESIT Live Seminars 2023-24 - ESIT Live Seminar 2 of 3: Culturally Responsive Assessment Practices (08/16/2023)

ESIT Live Seminar 2 of 3: Culturally Responsive Assessment Practices

Annual Renewal

## LIVE SEMINAR CALENDAR AND REGISTRATION

Available session options should now appear under the **Topic** box.

**15. Click on the ESIT Live Seminar 3 of 3 session you would like to register for.**

A vertical list of four seminar sessions. Each session title is: "ESIT Live Seminar 3 of 3: Functional IFSP Outcomes and Strategies that Support Family Centered Practices". The dates and times are: 08/23/2023, 9 am - 12 pm; 09/26/2023, 9 am - 12 pm; 10/25/2023, 9 am - 12 pm; and 11/21/2023, 9 am - 12 pm. The 10/25/2023 session is circled in red, and a red arrow points to it. A vertical yellow dashed arrow is on the left side of the list.

**16. Details about the session will appear. Your status will show you are not in this cohort yet. Click Register to enroll. If this isn't the session you want, click Return to your courses to go back without registering. Do not register for more than one session.**

The page is titled "COHORT DETAILS AND REGISTRATION". At the top, there is a link "Return to your courses" circled in red. Below this is a table with the following details:

<b>Name</b>	ESIT Live Seminar 3 of 3: Functional IFSP Outcomes and Strategies that Support Family Centered Practices (10/25/2023, 9 am - 12 pm)
<b>Description</b>	ESIT Live Seminars are a series of three (3) "live" seminars held over Zoom. Each session is three (3) hours, from 9 am - 12 pm. ESIT Live Seminars must be completed sequentially, not necessarily within the same calendar month. Please complete all required self-paced new ESIT provider training modules, based on your role, prior to attending the first ESIT Live Seminar. In this third of three seminars, Concepts and Practices that Guide ESIT Services, learners will leave this three-hour session with an understanding of how the ESIT Guiding Principles guide services, the difference between domain based and functional child development, and how global child outcomes support the development of functional child and family outcomes. Seminar registrants will receive an email with the Zoom registration link approximately one (1) week prior to the seminar start date.
<b>Starts</b>	10/20/2023
<b>Ends</b>	10/25/2023
<b>Seats Available</b>	28
<b>Requires Approval</b>	No
<b>Your Status</b>	You are not in this cohort yet.

At the bottom right, there is a blue "Register" button circled in red with a red arrow pointing to it.

## LIVE SEMINAR CALENDAR AND REGISTRATION

17. You will see a confirmation. Your status now shows you are in the cohort. **Click on Return to your courses** to go back. **Note: Approximately one week prior, you will receive an email with the Zoom registration link for the session you registered for.**

**COHORT DETAILS AND REGISTRATION**

[Return to your courses](#)

**Registration was successful. You may now return to your courses.** ✕

<b>Name</b>	ESIT Live Seminar 3 of 3: Functional IFSP Outcomes and Strategies that Support Family Centered Practices (10/25/2023, 9 am - 12 pm)
<b>Description</b>	ESIT Live Seminars are a series of three (3) "live" seminars held over Zoom. Each session is three (3) hours, from 9 am - 12 pm. ESIT Live Seminars must be completed sequentially, not necessarily within the same calendar month. Please complete all required self-paced new ESIT provider training modules, based on your role, prior to attending the first ESIT Live Seminar. In this third of three seminars, Concepts and Practices that Guide ESIT Services, learners will leave this three-hour session with an understanding of how the ESIT Guiding Principles guide services, the difference between domain based and functional child development, and how global child outcomes support the development of functional child and family outcomes. Seminar registrants will receive an email with the Zoom registration link approximately one (1) week prior to the seminar start date.
<b>Starts</b>	10/20/2023
<b>Ends</b>	10/25/2023
<b>Seats Available</b>	28
<b>Requires Approval</b>	No
<b>Your Status</b>	You are already in this cohort.

The session will now show under the **In Progress** section of your DCYF Training Site account.

CATALOG— In Progress

**Courses****Cohorts**

Role	Language
<input type="checkbox"/> ECEAP Licensed	<input type="checkbox"/> English
<input type="checkbox"/> ECEAP Only	<input type="checkbox"/> Spanish
<input type="checkbox"/> ESIT Agency Admin	<input type="checkbox"/> Somali
<input type="checkbox"/> ESIT Intake and Referral	
<input checked="" type="checkbox"/> ESIT Service Provider: FRC	

**Topic**

Administrative (for FFN, Licensed, ECEAP)

**ESIT Live Seminars 2023-24 - ESIT Live Seminar 1 of 3: Concepts and Practices that Guide ESIT Services (07/11/2023)**

**ESIT Live Seminar 1 of 3: Concepts and Practices that Guide ESIT Services**

**ESIT Live Seminars 2023-24 - ESIT Live Seminar 2 of 3: Culturally Responsive Assessment Practices (08/16/2023)**

**ESIT Live Seminar 2 of 3: Culturally Responsive Assessment Practices**

**ESIT Live Seminars 2023-24 - ESIT Live Seminar 3 of 3: Functional IFSP Outcomes and Strategies (10/25/2023)**

**ESIT Live Seminar 3 of 3: Functional IFSP Outcomes and Strategies**

**Note:** The headings for ESIT Live Seminars 2 of 3 and 3 of 3 are greyed out. This is because ESIT Live Seminars 1 of 2 and 2 of 3 must be completed before ESIT Live Seminar 3 of 3 can be taken.

Original Date: July 1, 2021 | Revised Date: June 7, 2024  
Department of Children, Youth and Families | Early Support for Infants and Toddlers  
Approved for distribution by DeEtte Snyder, Workforce Development Manager

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### **Need Help with Registration?**

If you need help registering or making a change to an existing registration, please contact [dcyf.esittraining@dcyf.wa.gov](mailto:dcyf.esittraining@dcyf.wa.gov).