

10.1.10

Product Safety Recall Procedure

1. Licensing staff will:
 - a. Provide the licensee, director or designee the Statement of Responsibility to complete at all scheduled monitoring visits.
 - b. Provide a new Statement of Responsibility to be completed when the licensor becomes aware of a change of the licensee or director.
 - c. File the signed Statement of Responsibility, or refusal to sign, in the facility file and document the information in FamLink within 10 business days.

2. State office staff will:
 - a. Maintain a link to the CPSC on the DEL website.
 - b. Post the title of the recall and the CPSC hyperlink to the Web site.