

# POLICY

Cancels: POL 10.1.19.T Managing Early Learning Program Moves

See also: PRO 10.1.19; RCW 43.216; 110-300; 110-301

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## **POL 10.1.19 MANAGING CHILD CARE PROGRAM MOVES**

This policy applies to DCYF managing child care program moves.

- 1. DCYF Will Not Process Any Application With A Move Date More Than 90 Days From Date Received**
- 2. DCYF Must Close Early Learning and School-Age Providers That Do Not Submit A New Application Before Moving**

Early learning family home programs that move without application must close and reapply for a license.

### **FAMILY HOME:**

- 3. DCYF Must Inspect And Approve Early Learning Family Home Programs Within Two Weeks From Physical Move Date**

DCYF must approve that the new location meets RCW and WAC requirements for the license to remain open. A Supervisor may allow an inspection report, compliance agreement and/or safety plan, denial of application or recommend voluntary closure be used for any non-compliance beyond the two week period.

### **CENTER/SCHOOL AGE:**

- 4. Centers/School-Age Programs Do Not Have A Two Week Period To Remain Open When Moving Locations**
- 5. DCYF Must Close Centers/School-Age Programs That Request To Move Locations**

Center/School Age programs must apply for a new license to provide care. DCYF will follow [10.1.12 Issuing Child Care Licenses](#).