



**IN-HOME CHILDCARE FACILITY INSPECTION CHECKLIST**

FACILITY NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

ADMINISTRATOR \_\_\_\_\_

PHONE ( ) \_\_\_\_\_ E-MAIL \_\_\_\_\_

**DOCUMENT REVIEW**

**Annual Local Fire Department Inspection Conducted**  Yes  No  
 (WAC 110-300-0170)

**Monthly Fire Inspection Report**  
 (WAC 110-300-0170) Inspected on \_\_\_\_\_ By \_\_\_\_\_

**Chimney/Fireplace/Wood Stove**  N/A  
 (WAC 110-300-0170)

Annual Servicing Report Inspected on \_\_\_\_\_ By \_\_\_\_\_

**Emergency Fire and Evacuation Plan Reviewed Annually With Staff Signatures**  Yes  No  
 (WAC 110-300-0470)

**Fire Drill Reports**  Yes  No  
 (WAC 110-300-0470)

JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Fire Extinguishers**  
 (WAC 110-300-0465)

Annual Servicing Conducted on \_\_\_\_\_ By \_\_\_\_\_

Monthly Inspections by Facility Staff  Yes  No

**PHYSICAL INSPECTION FOR IN-HOME CHILDCARE PROVIDERS**

**Exterior Inspection**

Address Posted on Building and Clearly Visible (R319.1)  Yes  No

**Exits**

One Exit Door is Side-Swinging Hinged Typed (WAC 110-300-0166)  Yes  No

Exit Aisles, Halls, Doors, Corridors are Clear and Unobstructed (R311.1)  Yes  No

Doors Open With One Effort, No Key or Special Knowledge (WAC 110-300-0166)  Yes  No

Basements, Habitable Attics, and Every Sleeping Room Have One Operable  
 Emergency Escape and Rescue Opening (R310.2)  Yes  No

A Working Flashlight or Emergency Light is Available at Exits  
 (WAC 110-300-0166)  Yes  No



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**Electrical** (WAC 110-300-0165)

- Outlets Within 6 Feet of Water are Equipped With GFCI Protection  Yes  No
- Extension Cords are Used on a Temporary Basis Only  Yes  No
- Power Strips are Plugged Directly Into a Wall Outlet  Yes  No
- Power Strips are Equipped With Overcurrent-Reset (Fusing) Protection  Yes  No

**Fire Resistant Construction**

Interior Finishes (Wall and Ceiling) Must Have a Flame Spread Index No Greater Than 200 (R302.9.1)

**Smoke Alarms**

- Smoke Alarms Must Be in Each Sleeping Room, In Napping Areas, Outside Each Sleeping Room in the Immediate Vicinity of the Bedrooms, and on Each Additional Story (WAC 51-51-0314)  Yes  No
- Batteries are Tested Monthly and Documented (WAC 110-300-0170)  Yes  No

**Stairways**

- Shall Be a Minimum Width of 36 Inches (R311.7.1)  Yes  No
- Enclosed Accessible Space Under Stairs Shall Have Walls on the Enclosed Side With 1/2 Inch Gypsum Board (R302.7)  Yes  No

**Garages**

- Openings From a Garage Are Permitted Only in Rooms That Are Not Used for Sleeping (R302.5.1)  Yes  No
- Doors Must Be 1 3/8" in thickness, or 20 Min Rated, and Must Be Self-Closing (R302.5.1)  Yes  No
- Garage Must Be Separated From Residence By Not Less Than 1/2 Inch Gypsum Applied to the Garage Side (Table R302.6)  Yes  No

**Outdoor Play Areas** (WAC 110-300-0145)

- Play Area Has Two Exits (1 Exit Located Away From the Early Learning Program)  Yes  No
- Both Exits Are Not Blocked  Yes  No

**Storage of Combustibles and Portable Heaters** (WAC 110-300-0170)

- Combustibles Are Stored 3 Feet Away From Heating Devices  Yes  No
- Portable Heaters Are Not Used in Childcare Space During Operating Hours  Yes  No

**INSPECTOR NOTES:**

I certify that the facility has been inspected to current state-adopted codes.

<b>Inspected by (Signature)</b>	<b>Print Name</b>	<b>Date</b>
<b>Supervisor Reviewed</b>	<b>Print Name</b>	<b>Date</b>