



**Early Learning/Child Care  
Facility Feasibility Checklist  
(for school age programs)**

This checklist may be used when considering a building's feasibility of meeting licensing requirements for a school age child care program. It includes general requirements related to the physical space, but does not include every requirement. Please refer to the Licensed School Age Child Care Standards (Chapter 110-305 WAC) <https://apps.leg.wa.gov/wac/default.aspx?cite=110-305> to review the licensing requirements in full detail. To determine if the building meets local building and fire codes, contact your local building official.

To learn more about becoming a licensed child care provider, contact the Department of Children, Youth, and Families' child care licensing office in your area. A list of child care licensing offices and contact information can be found here: <https://www.dcyf.wa.gov/find-an-office/el-offices>

*\* Pursuant to WAC 110-305-0001, the provisions of this chapter governing the physical facility environment, including buildings and other physical structures attached to buildings and premises, do not apply to licensed programs that operate in facilities used by public or private schools. The department regulates only health, safety, and quality standards that do not relate to the physical facility environment for programs operating in facilities used by public or private schools.*

**General indoor program space**

- 35 sq. feet per child - WAC 110-305-4225
- Clearly defined licensed space for each group of children - WAC 110-305-5725
- \*Temperature - during winter 65° F - 75° F; during summer 65° F - 82° F - WAC 110-305-4250
- \*Flooring in rooms subject to moisture, including bathrooms, must be washable and moisture resistant - WAC 110-305-4650
- Supervision - WAC 110-305-5750
- Other

**Outdoor play area - WAC 110-305-4925**

- Route - safe and reachable method
- \*Fence, barrier, or identified barrier
- 75 sq. feet per child/alternate plan
- Supervision - WAC 110-305-5100, 5750
- Swimming pools & water hazards - WAC 110-305-5200, -5225, -5200
- Other

**Safe water sources - WAC 110-305-1370, -4700**

- Hot and cold running water
- \*Water temperature (60° F - 120° F)
- \*Water from fixtures used for food prep, cooking, drinking, and bottle prep - tested for lead and copper
- Private well - comply with WAC 173-60
- Private well water - tested for coliform bacteria and nitrates
- Other

**Food preparation area - WAC 110-305-7750**

- \*Surfaces free of cracks and crevices
- \*Moisture resistant flooring
- \*Microwave or a range with properly vented hood or exhaust fan
- \*Designated food preparation sink
- \*Separate hand washing sink
- Dishwashing method - WAC 110-305-7700
- Other

**Furnaces, heating devices and appliances with hot surfaces - WAC 110-305-2600**

- Inaccessible to children if hot surface is capable of burning a child
- \*Furnace – inaccessible to children
- No portable heaters or generators used inside program space during operating hours - WAC 110-305-2725
- Other

**Lighting, fixtures, bulbs - WAC 110-305-4360, -4375**

- Inaccessible to children if hot surface is capable of burning a child
- \*Furnace – inaccessible to children
- No portable heaters or generators used inside program space during operating hours - WAC 110-305-2725
- Other

<p><b>Electrical</b> - WAC 110-305-4350</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> *Electrical outlet near sinks, tubs or toilets - GFCI outlet type &amp; inaccessible to children</li> <li><input type="checkbox"/> Extension cords – brief or temporary use only</li> <li><input type="checkbox"/> Other</li> </ul>	<p><b>Windows</b> - WAC 110-305-4300; -4550</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> *If protective guard on window, it must not block outdoor light or air flow</li> <li><input type="checkbox"/> *Cords on window blind or window covering/no loops</li> <li><input type="checkbox"/> Other</li> </ul>
<p><b>Drinking fountains</b> - WAC 110-305-7580</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> *Inclined, jet-type drinking fountains may be used</li> <li><input type="checkbox"/> *Bubble-type drinking fountains must not be used</li> <li><input type="checkbox"/> *Drinking fountain attached to sinks used for any purpose other than the drinking fountain must not be used</li> <li><input type="checkbox"/> Other</li> </ul>	<p><b>Storage</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Individual children’s belongings - WAC 110-305-4750</li> <li><input type="checkbox"/> Food storage - WAC 110-305-7800</li> <li><input type="checkbox"/> Poisons, chemicals and other substances - WAC 110-305-4100</li> <li><input type="checkbox"/> Other</li> </ul>
<p><b>Toileting facility</b> - WAC 110-305-4625</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> *One toilet for every 30 children (1/3 of toilets may be replaced by a urinal)</li> <li><input type="checkbox"/> *Mounted toilet paper and dispenser for each toilet</li> <li><input type="checkbox"/> *Ventilation - openable window or exhaust fan</li> <li><input type="checkbox"/> *Privacy for toileting for children of opposite sex</li> <li><input type="checkbox"/> *Handwashing facilities - located in or immediately outside of rooms used for toileting - WAC 110-305-4635</li> <li><input type="checkbox"/> Diaper changing area provided when applicable</li> <li><input type="checkbox"/> Other</li> </ul>	