



Remedial Activities Policy

What: Remedial Activities. The Early Start Act requires Early Achievers participants, who have not met their mandated rating level within the allotted time, to engage in up to 12 months of remedial activities in order to re-rate at the level required for their early care and education model.

Who: Participants who provide Early Childhood Education and Assistance Program (ECEAP) services that do not rate at a Level 4 or 5 by the mandated time. Providers who serve children on Working Connections Child Care (WCCC) subsidy and Early Head Start Child Care Partnership (EHS/CC) Pilot participants that do not rate at a Level 3, 4 or 5 by the mandated time.

When: After rating below the required level at the end of the mandated timeline for rating.

Why: Remedial activities can help participants improve quality in time for a re-rating to maintain their ECEAP, WCCC or EHS/CC Partnership funding.

Timeline:

Within 30 days of rating notification—Participants who chose to file an appeal to their Early Achievers Rating must complete this process within 30 days of rating release.

Within 60 days of rating notification:

- The Early Achievers participant meets with the Coach to review the facility rating data to identify any area(s) that standards were not met and opportunities for growth.
- The Coach and applicable staff meet to create a Quality Improvement Plan (QIP), which is entered by the Coach in WELS under the “QIP” tab.
 - The QIP must have an action plan for each area that standards were not met.
 - The QIP must have defined roles and responsibilities for both the Coach and Teacher(s) throughout the duration of Remedial Activities.
 - If applicable, the QIP will specify documents the participant must complete that relate to the areas that standards were not met (Example: “Complete checklists/handouts that address Item X on ECERS-R”)
 - If applicable, the QIP will specify dates of face-to-face training (Example: attend “ECERS Deep Dive” on December 7th).

60 days after rating notification Remedial Activities begin:

- The Remedial Activities start date is automatically entered into MERIT.
- Participants that operate on a school year schedule can have their remedial activities timeline adjusted if it overlaps with 2 consecutive months when they are not serving children and no staff are present. These participants must submit a copy of their official calendar that shows their months of operation to gris@dcyf.wa.gov. DEL staff will review the calendar and adjust



the remedial activity timeline in MERIT to exclude the period they are not serving children and no staff are present. Example timelines are located at the end of this document.

Between 1-60 calendar days from start of Remedial Activities:

- The Coach and applicable staff participate in coaching activities and planned professional development.
- The Coach and applicable staff use Coaching Companion or other methods to reflect on practice and continue to set goals for improvement.
- Upon review by the participant, Coach, or grantee/contractor, the participant may set new goals to help the facility and staff continue to make progress on quality improvement.

Between 60-120 calendar days from start of Remedial Activities:

- The Coach and applicable staff review the progress on the action plans.
- Updates on progress in each area that standards were not met, including the date(s) of review, are documented by the Coach in WELS, under the 'Notes' tab.

At 120 calendar days from the start of Remedial Activities:

- Coach and applicable staff discuss re-rating readiness, and document progress in WELS, under the 'Notes' tab.
- Primary QRIS Contact makes final decision on Quality Standard areas to be re-rated.

On or before 120 calendar days (four months) from the start of Remedial Activities the request for re-rate is submitted by the Primary QRIS Contact, the ECEAP Contractor or Head Start Grantee.

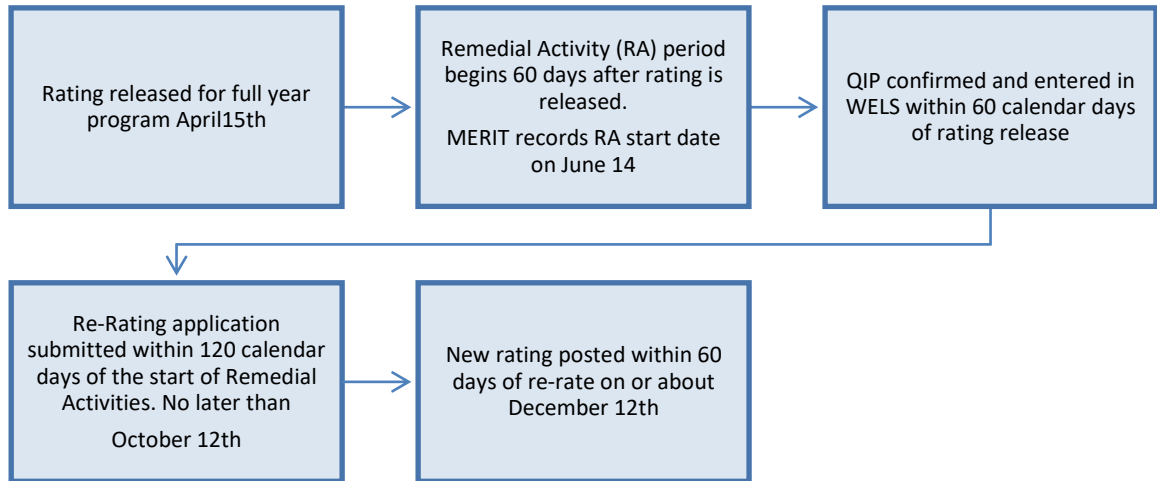
Within 60 days, after the re-rate is requested (about 180 days from start of Remedial Activities):

- Data collection for re-rate occurs.
- Re-rate scores are published.

Coach and Participant Accountability

- To ensure active participation is documented, Coaches must update the QIP and make notes in WELS no less than once per month of the remedial period.
- The Quality Improvement Plan in WELS must contain all notes related to the progress during remedial activities.
- The Coach and Primary QRIS Contact will check in at least monthly to review the progress on goals and ensure the Primary QRIS Contact has the resources needed for successful rating at the end of the 6 month period of remedial activities.

**Full
Year
Example**



**Part
Year
Example**

