



Data Management System (DMS) Transition (Exit) Reason Definitions and Examples

Transition (Exited) Before Age 3 – No IFSP					
Transition (Exit) Reason	Definition	Example	Example	Example	Example
Child transitioned (Exited) program without a completed IFSP	Include all children who were referred but did not receive an initial IFSP. Reminder: All referrals must be entered into the DMS within 3-days of receiving the referral.	John is referred to Part C by his physician and the provider has not been able to contact the family after multiple documented attempts.	Alicia is referred to Part C and has received an intake visit and an evaluation was scheduled. The family did not show up for that appointment and could no longer be reached after multiple documented attempts.	Caia has been found eligible for Part C services but her parents have declined to continue moving forward with services.	JaTavia has been evaluated and determined not eligible for services.
Transition (Exited) Before Age 3 – IFSP Developed					
Transitioned (Exited) under age 3 – Deceased	Include all children who passed away before their third Birthday.	Ben was born with a rare genetic disorder. He received Part C services at home and passed away at age 2.	Karl received Part C services and passed away the day before his-third birthday.		
Transitioned (Exited) under age 3 – Moved out of state	Include all children who moved out of state before their third birthday. <i><u>Do not report a child who moved within state (i.e., from one program or county to another) if services are known to be continuing.</u></i>	Elsa is 15 months old and is receiving Part C services at home. Her dad got a job in another state, and the family moved.	Liam is 9 months old and has been receiving Part C services. His mother is in the Army and has been assigned to a base in Germany. The family moved to Germany.		

Moving out of County:

You are aware the family will be moving: Make every attempt to coordinate with the program who will be serving them after the move and transfer the record upon receiving a transfer request from the new FRC. If no request has been received after 30 days, completed the exit COS and close.

You were not aware the family was moving: If you have not received a transfer request and you have not been successful in your attempts to contact the family for up to 90 days, choose the appropriate transition/exit reason, complete your exit COS, and close.

Transition (Exit) Reason	Definition	Example	Example	Example	Example
Transitioned (Exited) under age 3 - No longer eligible for Part C	Include all children who have exited Part C before age 3 because they are no longer eligible under IDEA, Part C (e.g. within normal limits) based on the results a re-evaluation. <i>Note:</i> <u>Re-evaluation according to State Policy (2 Tools/Disciplines) is required to redetermine eligibility. Permission for re-evaluation to redetermine eligibility must be obtained from the parent.</u> <u>The DMS will not display new eligibility information but it will be captured when the re-evaluation information is entered under ongoing assessments.</u>	Judy is enrolled in Part C at 1 year of age and received services until 2 years of age. At age 2, she was re-evaluated and the IFSP team determined that all identified goals were reached; the IFSP was completed; and no new goals were indicated.	Mike is enrolled in Part C at 6 months of age and received services until 1½ years of age. At the annual IFSP review, a re-evaluation was performed. The re-evaluation indicated that Mike was functioning within age-appropriate levels. The IFSP team reconvened, determined that Mike was no longer eligible.	Nevaeh has been referred for services after having been transitioned (exited) for 6 months. A re-evaluation was completed, results indicated she was within normal limits.	
Transitioned (Exited) under age 3 – Other: Attempts to contact or locate unsuccessful	Pending additional clarification from OSEP				

Transition (Exit) Reason	Definition	Example	Example	Example	Example
<p>Transitioned (Exited) under age 3 – Parent choice, not typically developing</p>	<p>Include all children under the age of 3 who are eligible for services and whose parents declined all services (including service coordination) after an IFSP was in place, or declined to consent to Part C services on the IFSP and provided written or verbal indication to withdraw from Part C services.</p>	<p>Lila was determined eligible for Part C services, and an IFSP was written and signed by the IFSP team and implemented. Prior to Lila receiving her first intervention service, the family verbally declined all services.</p>	<p>Debbie was determined eligible for Part C services, and an IFSP was written and signed by the IFSP team, including the family. After Debbie and her family received 5 weeks of service, the family decided they did not want services.</p>	<p>After the IFSP was in place, the family withdrew 3-month-old, John, from Part C because they were not satisfied with services and the service provider.</p>	<p>The state institutes a system of payments of fees and informs the family of their share for the cost of their 18-month old daughter, Ana's, services. The family withdrew from the program rather than pay the cost.</p>
<p>Transitioned (Exited) under age 3 – Parent choice, typically developing</p>	<p>Include all children under the age of 3 whose parents have decided that they no longer have concerns about their child's development. Parent provided written or verbal indication of intent to withdraw from Part C services.</p> <p><u>Note:</u> <u>No re-evaluation is required.</u></p>	<p>Trevon was evaluated, determined eligible with mild delays and two-months after the IFSP meeting the family decided that they really did not have concerns about his development.</p>	<p>Delilah has been receiving speech therapy for 12 months, at the annual IFSP meeting the family is no longer concerned about her speech. The SLP would like to continue services but the family disagrees and requests the child be transitioned (exited) from services.</p>		

Transition At Age 3

Transition (Exit) Reason	Definition	Example	Example	Example	Example
Transitioned at age 3 – Eligible for Part B/Special Education	Include all children determined by the SD to be eligible for Part B and who transitioned (exited) or will soon exit Part C. This category includes children who receive Part B services in conjunction with Head Start and or ECEAP.	Antonio is 2 years and 9 months old and enrolled in Part C. He is determined eligible for Part B and will enter a Part B preschool program.	Clara is 2 years and 10 months old and is enrolled in Part C and eligible for Part B services. She enters Head Start or another community program and will receive Part B services.	Jeff is enrolled in a Part C program and is determined eligible for Part B Itinerate services.	
Transitioned at age 3 – Eligible for Part B/Special Education, but parents declined	Include all children determined to be eligible for Part B by the SD but the parent has chosen not to develop an IEP.	Hayden is 2 years and 10 months and is enrolled in Part C. He has been determined eligible for Part B but his family declined Part B services.			
Transitioned at age 3 – Not eligible for Part B, exited to other program	Include all children who reached age 3, were evaluated and determined not eligible for Part B by the SD, and were referred to other programs, which may include preschool learning centers, Head Start and/or ECEAP (but not receiving Part B services), and child care centers, and/or were referred for other services, which may include health and nutrition services, such as WIC.	Jonah is in the Part C program and reaches age 3. He was evaluated and found not eligible for Part B services but was referred to Head Start.	Rachel is in a Part C program and reaches age 3. She was evaluated for Part B services and was found not eligible. Her family was given a referral to WIC and local health services in their local county.	Tommy is in Part C and reaches age 3. He was evaluated and found not eligible for Part B. His family will be enrolling him in the local Kindercare Daycare program full-time.	Doug is in Part C and reaches age 3. He was determined not eligible for Part B. Doug will be enrolled in the parent co-op program at his church.

Transition (Exit) Reason	Definition	Example	Example	Example	Example
Transitioned at age 3 – Not eligible for Part B, exited with no referral	Include all children who reached age 3, were evaluated and determined not eligible for Part B by the SD, and were not referred to other programs.	Mark is in the Part C program and reaches age 3. He was evaluated and found not eligible for Part B services. No recommendations for other programs or services were made.	Todd is in the Part C program and reaches age 3. He was evaluated and found not eligible for Part B services. Family will be keeping him at home.		
Transitioned at age 3 – Part B eligibility not determined	Include all children who reached their third birthday and for whom Part B eligibility was not determined. This category includes children who were referred for Part B evaluation, but for whom eligibility determination has not yet been made or reported or children for whom parents did not consent to transition planning with the SD. Include in this category any child who reached age 3 who were not included in the categories above.	Kim is referred to the Part C program and was found eligible for Part C for only 2 months before age 3. Her parents agree to include the LEA in transition planning. However, the LEA didn't hold its eligibility meeting prior to her turning age 3.	Joseph has been enrolled in a Part C program and is now 36 months old. His parents did not agree to include the LEA in transition planning; therefore, Part B eligibility was not determined.	Tomia's provider re-evaluated her and her scores indicated that she would be eligible for Part B services but the family has declined to meet with the SD for an evaluation and eligibility determination.	