



STATE OF WASHINGTON
DEPARTMENT OF CHILDREN, YOUTH, AND FAMILIES
1115 Washington Street SE • PO Box 40983 Olympia, WA 98504 -0983

SOLE SOURCE POSTING

The Department of Children, Youth, Families (“DCYF”) intends to award a sole source contract to Prosci, Inc. to provide framework for the State of Washington DCYF to acquire a Prosci Organizational Change Competency license and also the means to expand that license to include the addition of Juvenile Rehabilitation on July 1, 2019.

The contract will be issued on or about February 1, 2019. The dollar value for this contract is estimated at \$121,400.00, inclusive of the license required during performance the period of the contract through January 31, 2021. At the sole discretion of DCYF and provided funding is available, this contract may be extended for an additional three years or, through December 31, 2024.

Those who believe they have the necessary qualifications are required to submit a capability statement detailing their ability to meet the state’s requirements within ten (10) calendar days of this announcement. The statement must detail the applicant’s experience, ability and organizational capacity to provide the following services:

- Deliver Prosci® Change Management curriculum.
- Utilize DCYF internal Prosci® Certified Train-the-Trainers to deliver Prosci® Change Management curriculum.
- Provide support of Prosci® eToolkit resources for DCYF internal change management practitioners trained by DCYF’s existing Prosci® certified Train-the-Trainers.

In the absence of other qualified sources, it is the intent of DCYF to make a sole source award of this Contract.

To submit capability statements or for questions, contact: Andrea Goff

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