



Regional Education Agreement Instructions

The **Regional Education Agreement** (REA) was developed by the Department of Children, Youth, and Families (DCYF) and the Office of Superintendent of Public Instruction (OSPI) to help school districts meet compliance mandates under the [Elementary and Secondary Education Act](#) (ESEA). ESEA Section 1112 requires LEAs to **collaborate with child welfare** to “develop and implement clear written procedures governing how transportation to maintain children in foster care in their school of origin will be provided.” This REA was vetted by our respective Assistant Attorneys General and federal partners to ensure that it meets compliance requirements.

Agreement Changes

All existing REAs expire on 1/31/20. The new agreements have been updated to include current RCWs and resources. We also removed the fill-in section for School District Foster Care Liaison, CA Regional Education Lead, and CA Office Contact and added a Table of Contents to each section. All references to DSHS/Children’s Administration (CA) were updated to reflect the agency’s new name: Department of Children, Youth, and Families (DCYF).

Regional Education Agreement Website

DCYF hosts an REA webpage here: <https://www.dcyf.wa.gov/services/child-welfare-providers/rea>. This page maintains a [Master List](#) indicating which districts have completed an REA. It also includes instructions for securing an REA as well as the forms needed to do so.

RENEWAL OF EXISTING AGREEMENTS

1. Complete a “[Contractor Update Form](#).”
 - Please specify the name and contact information of the “authorized signer.” **This person must have authority to sign district contracts.**
 - If the REA should be sent to someone other than the authorized signer, please include that person’s name and contact information.
2. Sign, scan and email the Contractor Update Form to Rick Morgan at Richard.Morgan@dcyf.wa.gov.
3. DCYF will generate a new REA and send it to the authorized signer/contact person.

DCYF is testing an electronic signature program and some school districts will participate in that testing. The program/system being tested is DocuSign. Additional instructions will be provided when time to sign using this program.
4. Once all signatures have been obtained (School District, DCYF Regional Administrator and DCYF Contracts and Procurement Office), a copy will be sent to you for your records. **This signed REA will meet the requirement for CPR Item 17.2.A – Interagency Agreement.**

Please contact your [DCYF Regional Education Lead](#) or richard.morgan@dcyf.wa.gov for questions.