

## Ka Warbixinta Boosaska Banaan

Safmarka COVID-19 dartiis, waxaa daruuri noqotay in waaxdu ay hesho maclumaad dhakhso ah oo sax ah oo markaa kii ugu danbeeyay ah. WAC 110-300-0019A waxa loo abuuray si loo xaqijiyo in COVID-19 maclumaadkiisa si sax ah loogu helo. Mid kamid ah shuruudaha hoos yimaada WAC-gan waxaa weeye xisaabta boosaska banaan ee da'da boos kasta oo liisan aad ugu haysato inaad u shaqayso.

**Sharaxa Boosaska:** Bixiyaha wakhti xaadirkan gelitaankiisa; imisa caruurta ayaad awoodaa oo aad diyaar u tahay inaad wakhti xaadirkan qaadato. Waa in tani ay waafaqsan tahay waxa wakhti xaadirkan aad liisanka ku haysato.

**Taageerada Daaqada Bixiye, kala xidhiidh:** [dcyf.providerportal@dcyf.wa.gov](mailto:dcyf.providerportal@dcyf.wa.gov) ama 1-866-627-8929.

## Ka Warbixinta Meelaha Banaan ee Daaqada Bixiyaha, Kadib Talaabooyinka Hoose

1. Boga hore ee Daaqada Bixiyaha, waxa aad riixdaa Slots Available (Boosaska Banaan), calaamada qalin beensalka ee dhanka midig oo hoose shaashada kaga taal.

The screenshot shows the Washington State Provider Portal interface. At the top, there's a navigation bar with tabs for 'Los Cabo', 'Licensing', and 'Early Achievers'. On the right, there are 'Help' and 'Logins' options. The main content area features a large photo of a diverse group of children. Below the photo, there's a green box with a placeholder for an uploaded logo, followed by the text 'Los Cabo' and a small image of a camera with the caption '123 that is Enough for Me Olympia'. To the right, there's a form for closing due to COVID-19, which includes fields for 'Close Date' and 'Open Date'. Below this, there are sections for 'PROVIDER INFORMATION', 'SCHEDULE', and 'PROFESSIONALS'. Under 'PROVIDER INFORMATION', there are fields for 'Provider Name' (Los Cabo), 'Phone' ((360) 555-1896), 'Doing Business As', 'SSPS ID', 'FamilyLink Provider ID', 'Provider Description', 'Director', 'Director Phone', 'Director Email', and 'Slots Available'. The 'Slots Available' section has dropdown menus for 'Infant', 'Toddler', 'Preschool', and 'School Age'. A red box highlights the 'School Age' dropdown menu. At the bottom of the form, there are 'Launch Classroom Management', 'Update', and 'Cancel' buttons. A copyright notice at the very bottom reads: 'Copyright Washington State Department of Children, Youth, and Families | For Provider Portal Support: dcyf.providerportal@dcyf.wa.gov or call 866-627-8929'.

2. Wixa aad gelisaa Boosaska aad hayso ee aad markaa diyaarka u tahay inaad qaadato caruurta aad daryeeleyso.
3. Riix sanduuqyada kooxda da'da ee aad heli karto.



Washington State Department of  
**CHILDREN, YOUTH & FAMILIES**

## PROVIDER PORTAL – DOCUMENTING SLOTS AVAILABLE

**4. Riix badhanka "Update (Cusboonaysiin)".**

The screenshot shows the Provider Portal interface. At the top, there's a navigation bar with links for 'Los Cabo', 'Licensing', 'Early Achievers', 'Help', and 'Logins'. Below the navigation is a large group photo of diverse children. To the left, there's a green sidebar with a logo upload option and a placeholder for 'Los Cabo' with a location pin icon and the text '123 that is Enough for Me Olympia.' The main content area contains fields for 'Provider Name' (Los Cabo), 'Phone' ((360) 555-1896), 'Doing Business As', 'SSPS ID', 'Famlink Provider ID', 'Provider Description', 'Director' (with a red circle '1' over it), 'Director Phone', 'Director Email', 'Slots Available' (set to 5, with a red circle '2' over it), and classroom checkboxes for 'Infant', 'Toddler' (checked), 'Preschool', and 'School Age'. At the bottom right are 'Update' and 'Cancel' buttons. A note about COVID-19 closing is visible in the top right.

**5. Badhanka Cusboonaysiinta ayaa soo bixi doona. Waxa aad tafatiri kartaa inta jeer ee aad doonto, oo waxa uu kasoo bixi doonaa Eegitaanka Daryeelka Ilmaha.**