



Exempt Child Services Assessment – COVID-19 Guidance

Assessment

1. Where and how much square footage is the space designated to care for children?
2. Do you have a floor plan of designated space?
3. What is the anticipated capacity of children?
4. What is the anticipated age of children to be served with age group breakdown?
5. What are your anticipated hours of operation and will you be doing child care in shifts?
6. How will the program be staffed?
7. What requirements are in place for staff? (these are minimum needs)
 - a. Emergency background check if not done or supervised until cleared
 - b. CPR-First Aid
 - c. Food handler
8. Are you willing to daily screen all caregivers or visitors for potential exposure to COVID-19?
9. Are you willing to follow through with all DOH and CDC requirements to reduce or minimize the spread of COVID-19?
10. Are you planning on using your own employees to manage child services or will you need assistance with staff supports?
11. Will staff be oriented to the facility and policies?
12. Will you have emergent policies in place to guide staff for interactions with children, health and sanitation processes and also emergency procedures?
13. What is your plan for sleep and rest-supervision and space?
14. What equipment do you have or need to meet the needs of anticipated children you will be serving?
15. How will you keep the space secured from unauthorized individuals?
16. Do you have an emergency exits and planning?
17. Do you have a proposed schedule to allow for healthy, safe and developmentally appropriate activities through the day?
18. What is your food source? Do you know if any of the children have food allergies?
19. Do you have accessible toilet facilities and diaper changing equipment as needed?
20. Are you doing overnight care?