

EXAMPLE
Tribal Head Start
Budget Justification

1. Personnel Salaries - \$0
 - 1.1. Personnel -Taxes and benefits
2. Other Direct Cost - Priorities – \$27,310.00
 - 2.1. Programs Goods and Services
 - 2.1.1. Books and Materials - \$118.00
 - 2.1.1.1. The cost of books and materials were quoted to us from the Barnard Center Program Director.
 - 2.1.2. Living stipend - \$7,000.00
 - 2.1.2.1. The total time is equivalent to 35 days, the stipend at \$200 a day for 35 days, equals \$7,000 to each student. The stipend is intended to help with daycare needs, mobile hot spot if needed, or other expenses incurred due to the time commitment.
 - 2.1.3. Laptop - \$192.00
 - 2.1.3.1. To ensure the success of our staff. The staff participant will require a laptop to complete homework.
 - 2.2. Employee Professional Development and Training - \$20,000.00
 - 2.2.1. Professional Development - \$20,000.00
 - 2.2.1.1. The Barnard Center program’s tuition is \$20,000.00.
 - 2.3. Program Equipment
3. Travel Total - \$0
 - 3.1. Travel
 - 3.2. Program Travel
4. Contracted-Professional Services - \$0
 - 4.1. Consultant Services
5. Administrative - Indirect Charges (allowable, .10%) - \$2,731.00

Total - \$30,041.00