

Referrals and Transitions Funding - Protocol

Areas the funds can be used

Paying for Two Placements - Funds pay for the identified transition placement, while maintaining the current placement a, for up to 10 days. (does not have to be consecutive)

Paying for Additional Travel and Staffing - Funds to support a child's transition to the next placement. This includes transportation, travel costs and additional staffing.

Areas that can be approved but do not require Transition Funding

Services for Transition Placement - Approval to provide additional services, up to 30 days, to a child's next identified placement while the youth is in a BRS or CLIP placement.

Oversight and Approval

- Gatekeeping by Intensive Resource Placement Supervisors and Referrals and Transitions SHPC
- Requests, when there is a transition and funds are needed to support it AND meet the criteria listed above, will go from the Intensive Resources PM to their supervisor or from the assigned SSS to the Intensive Resources SHPC. The supervisor will sign if they approve.
- Approval by Referrals and Transitions Program Manager and chain (for funding only)
- Will receive requests and sign off that we have the funding available and send to the fiduciary.

Parameters

- Approving additional service to support the caregiver the child is transitioning to when the child is placed in BRS or CLIP.
- Can not exceed 30 days total without approval from Placement Continuum Unit administrator and the Placement Continuum and Stability Director. This cannot be broken up.
- Maintaining a placement while a youth is transitioning: (paying two providers at one time)
- Can not exceed 10 total days without approval from Placement Continuum Unit administrator and the Placement Continuum and Stability Director. Can be used in a lump sum or it can be broken up.
- Paying for transportation or exceptional transportation.



Washington State Department of
CHILDREN, YOUTH & FAMILIES

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- Can pay for transportation if the provider does not have a contract that this is already required under.
- Can pay for exceptional transportation and staffing for contracted providers that have a contract that requires them to provide routine transportation.
 - Exceptional transportation and staffing will be determined by Intensive Resources Program Supervisor.

Payment Points

- Paying a provider to maintain a bed – Rate they are being paid. (10-day max – total)
- Paying the placement provider the child is transitioning to.
 - Rate they will receive when the child is placed. (10-day max – total)
- Paying mileage for transportation – Standard mileage rate and approved travel costs.
- Paying for additional staffing – pay a set rate for additional staffing.

Information Needed

Youth Name and ID

Case Name and #

Case Worker Name and contact information.

Intensive Resources IRPC Name

Current Placement Information

Information on the placement the youth is transitioning to.

Dates of transition period. (should include expected transition date)

Type of transition service being requested (Check box based on options above).