

Training Modifications in Response to COVID-19

Below you will find the Washington State Department of Children, Youth, and Families' (DCYF) response to training in order to meet licensing standards during COVID-19. These are temporary modifications to ensure access and ability to meet requirements during this time. Full requirements must be met at a later time.

New Hires

Newly-hired staff can take a shortened option or modified approach to the initial training requirements to expedite their ability to be alone with children.

Training	COVID-19 Modification
Child Care Basics	<ul style="list-style-type: none"> • A temporary, condensed version of Child Care Basics is available. <ul style="list-style-type: none"> ○ It takes approximately three hours to complete. ○ Available in English, Spanish and Somali. ○ Available online on the DCYF Training Portal under 'COVID-19 Temporary Health and Safety Training.' ○ You must complete the full Child Care Basics version during the 2021-2022 fiscal year (July 1, 2021 - June 30, 2022). • Complete the full Child Care Basics training now. <ul style="list-style-type: none"> ○ All prior options listed here continue to be available.
CPR	<ul style="list-style-type: none"> • Complete an online CPR training from an approved provider. • Once in-person training is available again, complete the in-person training. • Complete in-person with hands-on component (as applicable) when appropriate according to your local jurisdiction/reopening phase.
First Aid	<ul style="list-style-type: none"> • Complete an online First Aid training from an approved provider. • Once in-person training is available again, complete the in-person training. • Complete in-person with hands-on component (as applicable) when appropriate according to your local jurisdiction/reopening phase.
Blood Borne Pathogens	<ul style="list-style-type: none"> • Can be completed online. • Online training must meet Washington State Department of Labor & Industries (L&I) training requirements.
Food Worker Card	<ul style="list-style-type: none"> • Can be completed online. • Online training must meet the requirements of the Washington State Department of Health (DOH).
Safe Sleep	<ul style="list-style-type: none"> • Completion of this training remains the same: online on the DCYF Training Portal. • Must be completed for those working at programs that are licensed to care for infants.



Existing Staff

Existing staff have some modifications for training completion due to COVID-19. Below are the changes for existing providers.

Training	COVID-19 Modification
In-Service Training	<ul style="list-style-type: none"> Starting July 1, 2020, all providers have 12 months to complete 10 hours of in-service training. If you are unable to complete training within the time frame, watch for additional information that will become available in the spring of 2021.
CPR	<ul style="list-style-type: none"> Complete an online CPR training from an approved provider. Once in-person training is available again, complete the in-person training.
First Aid	<ul style="list-style-type: none"> Complete an online First Aid training from an approved provider. Once in-person training is available again, complete the in-person training.
Blood Borne Pathogens	<ul style="list-style-type: none"> Can be completed online. Online training must meet L&I training requirements.
Safe Sleep	<ul style="list-style-type: none"> Completion of this training remains the same: online on the DCYF Training Portal. Must be completed for those working at programs licensed to care for infants. Does not meet renewal training requirement for providers not caring for infants.
Annual Health and Safety Training	<ul style="list-style-type: none"> Every provider must complete one hour of health and safety training each year per federal requirements (CCDF requirement). There are three ways to complete this: <ol style="list-style-type: none"> Any of the renewals listed above. Select from 'Federal Health & Safety Trainings' on the DCYF training portal. Choose your own training in competency area V 'Health, Safety, and Nutrition.'

Special Services and Support Staff

Role	Requirements
Special Services <ul style="list-style-type: none"> Speech Therapist Developmental Preschool Staff Other IEP Supports 	When providing direct services to a child under an IEP or Individual Care Plan and there is signed parental permission for the visits in the child's folder, there are no health and safety training requirements that need to be met.
Online Learning Staff Report (Not in Ratio or Unsupervised)	If your facility has someone who comes in to support online learning and is not counted in child to staff ratio and is not unsupervised with children, they would be considered an occasional volunteer and do not require training.
Temporary Staff Counted In Ratio	All staff (even if temporary staff) who are counted in ratio must meet training requirements per licensing WAC for their role and level of access to children.

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