



**STATE OF WASHINGTON  
DEPARTMENT OF CHILDREN, YOUTH, AND FAMILIES**

The Department of Children, Youth, and Families contemplates awarding a sole source contract to execute the professional development deliverables of the Collective Bargaining Agreement between the State of Washington and SEIU 925.

The Imagine Institute has provided professional development opportunities to licensed family home child care providers and license exempt child care providers since 2016. The Imagine Institute is familiar with the work, partners, and demographics of the State's child care provider population, and has the infrastructure to continue to offer the services. They are required to provide these services for the family child care community by the Collective Bargaining Agreement (CBA) between the State and SEIU 925 for the last several years.

The contract will be issued on or about July 1, 2024. The dollar value is estimated at \$6,407,396.58 for work required during the period ending June 30, 2025. At the sole discretion of DCYF, this contract may be extended for five additional one-year terms, if funding is available.

Offerors contemplating the above requirements are required to submit capability statements detailing their ability to meet the state's requirements by June 12, 2024.

In the absence of other qualified sources, it is the state's intent to make a sole source award of the Contract.

- Copy of the Collective Bargaining Agreement showing where your organization has been assigned by SEIU.

To submit capability statements or for questions, contact:

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