

CBCAP Evaluation Capacity Building RFA

Original Date: March 15, 2023

Partnerships, Prevention and Services Division | Strengthening Families Washington

www.dcyf.wa.gov



Washington State Department of
CHILDREN, YOUTH & FAMILIES

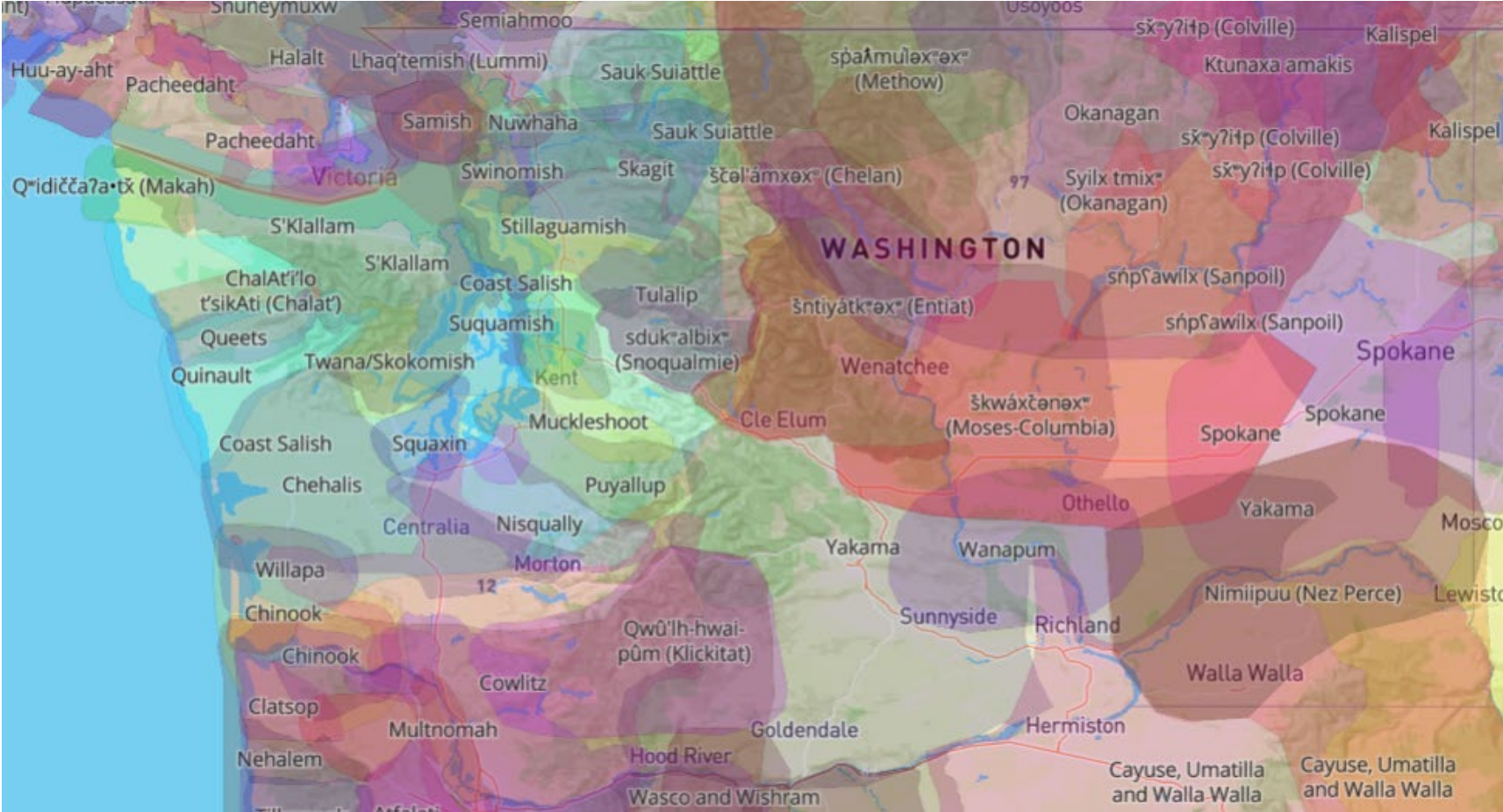
Agenda



- Introduction
- Description of Funding Opportunity
- RFA Process and Components
- Questions



<https://native-land.ca/>



Strengthening Families Washington

Major Bodies of Work

- Community Based Child Abuse Prevention (CBCAP)
- Children's Trust Fund/Prevent Child Abuse State Chapter
- Home Visiting
- Prevention Partnerships & Initiatives
- Strengthen Families Locally



CBCAP

- CBCAP programs were established through federal legislation under the Child Abuse Prevention and Treatment Act (CAPTA).
- The purpose of CBCAP is to:
 - Support community-based efforts to develop, operate, expand, enhance, and coordinate initiatives, programs, and activities to prevent child abuse and neglect and to support the coordination of resources and activities to better strengthen and support families to reduce the likelihood of abuse and neglect.
 - Foster understanding, appreciation, and knowledge of diverse populations in order to effectively prevent and treat child abuse and neglect.

Strengthening Families Protective Factors

- Nurturing and Attachment
- Knowledge of Parenting & Child Development
- Parental Resilience
- Social Connections
- Concrete Supports to Families



Funding Opportunity

CBCAP Capacity Building Request for Applications



Process Overview

- Application available at:
<https://dcyf.wa.gov/services/child-dev-support-providers/home-visiting/funding-opportunities>
- Letter of Intent to Apply due April 3, 2023
- Applications due April 19, 2023
- The maximum funding request is \$45,000 with an optional addition of \$6,000 for concrete goods
- The initial contract period will run from July 1, 2023 – June 30, 2024



Characteristics of Strong Applicants

We are looking for organizations with:

- Strong connection to target population.
- Capacity to deliver high-quality family support programming.
- Interest in and capacity for developing evaluation skills.
- New, expanded, or innovative programming to prevent child abuse and neglect.



Application Eligibility



Who should apply?

Washington State organizations including:

- 501(c)(3) private non-profit organizations
- Tribal Nations or Recognized American Indian Organizations
- Public or private schools
- Faith-based organizations
- Local government entities

Contract funds are provided by federal CBCAP funding and must be used for primary or secondary prevention. Services targeting families currently involved with child welfare are considered tertiary prevention and not permissible for this funding source.



Focus Populations Include

- Low-income families
- Families with children 0-3
- Special needs families
- Families experiencing homelessness
- African American families
- Unaccompanied youth experiencing homelessness
- Fathers
- Mothers
- Refugee/immigrant families
- Tribal communities
- Latino/Hispanic families
- Adult former victims of domestic violence or child abuse and neglect
- Teen parents
- Single parents
- Non-English speakers
- Asian/Pacific Islander families
- Relative caregivers



Letter of Intent to Apply



Letter of Intent (LOI) due April 3, 2023 by 5 p.m.

Letter must include:

- Name and business address of applicant
- Name and contact information for primary applicant contact
- Statement of the applicant intent to apply



Application



- A. Applicant Information (10 Points)
- B. Program Abstract (5 Points)
- C. Resources (30 Points)
- D. Program Services (15 Points)
- E. Data Collection & Reporting (15 Points)
- F. Agency Capacity (15 Points)
- G. Attachments (10 Points)
- H. Application Submission Checklist

Application Section C: Resources



- Describe the community your agency is proposing to serve.
- Staffing/volunteer time needs to offer programming and carry out contract requirements.
- Parent involvement.



Application Section C: Resources - Budget

- Maximum budget request is \$45,000
- 25% Match requirement must be demonstrated in the provided budget
- All budget categories have definitions on the right side
- Indirect rate certificate will be required if indirect is above 10% of the direct expenses
- \$6,000 optional concrete goods funding does not need to be included on the budget form

Line Item - use categories as needed	DCYF Budget Request	Grants and Other Cash Match	In-Kind Donations	Total Budget	Comments	Budget Line Item Category Definitions
1.00 Personnel	\$ -	\$ -		\$ -	Personnel Details	Personnel
1.10 Personnel - Salaries <i>(itemize all salaries/wages by position)</i>	\$ -	\$ -		\$ -	Salaries Details <i>(include FTE of staff being paid by each)</i>	Employee Salaries
				\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00		Regular Salary, Vacation/Annual Leave Pay, Sick Pay, Holiday Pay, including Overtime estimates
1.20 Personnel - Taxes & Benefits	\$ -	\$ -		\$ -	Taxes and Benefits Details	Employee Taxes and Benefits
				\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00		Federal Withholdings (SSI, Medicaid, etc.), State Withholdings (L&I, ESD, etc.), Employee Retirement/Pension/401K Contributions, and Employee Health, Life and Disability Insurance, or other employer-provided benefits
2.00 Goods and Services Total	\$ -	\$ -	\$ -	\$ -	Goods and Services	Goods and Services
2.10 Program Goods and Services <i>(if directly charged, not part of the indirect)</i>	\$ -	\$ -	\$ -	\$ -	Goods and Services	Goods and Services
				\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	Comments/Details	Goods and Services may include program supplies, postage, printing, office supplies, software licenses/maintenance, subscriptions, utilities (if not included in indirect rate), rent (if not included in indirect rate), employee professional development, personal protective equipment, and other goods and services.
TOTAL	\$ 45,000.00	\$ 4,500.00	\$ -	\$ 49,500.00	TOTAL	
Indirect Check:				0%	If this exceeds 10%, an indirect rate certificate from a federally cognizant agency is required.	
25% Match Requirement Check:				10%	All applications must demonstrate a 25% match for the funds in the DCYF Budget Request column. Inadequate match will disqualify an application.	

Application Section D: Program Services

- Describing the proposed programming including:
 - Demonstrating how the proposed programming is new, expanded, or innovative.
 - How the proposed programming meets a community need.
 - Plan for initiating services within six months.

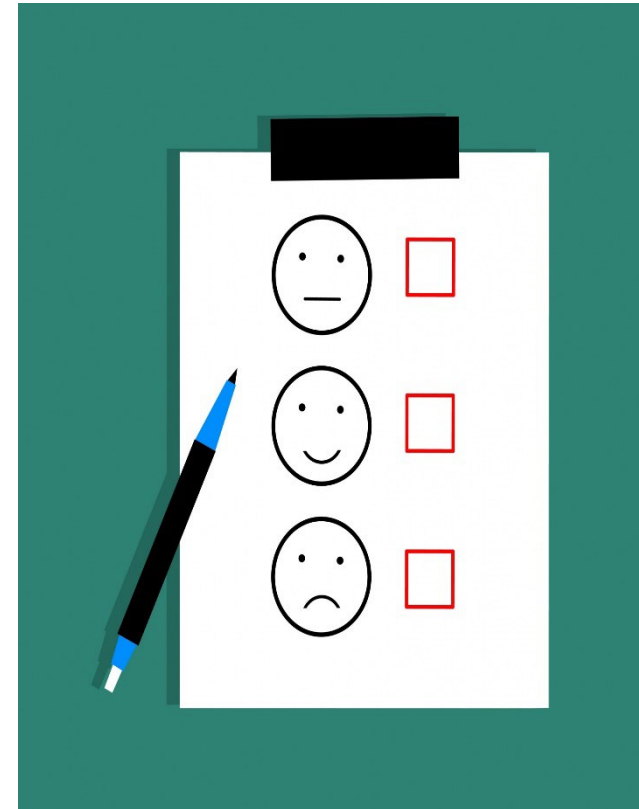


Application Section E: Data Collection & Reporting

Data collection, reporting, and evaluation experience is not required.

Applicants should demonstrate:

- Understanding of how programming will impact families.
- Understanding how much programming is needed to make the impact.



Application Section F: Agency Capacity



Describe your agency's experience and ability to:

- Provide primary or secondary child abuse prevention activities.
- Completing and complying with contractual obligations.
- Devote time and effort for engaging in evaluation activities.



Application Section G: Attachments

Required:

- Parent Letters of Support (maximum two letters)
- Letter of Support from Organizations or Persons who have an interest in the success of the proposed programming

Only if Applicable:

- Memoranda of Understanding
- Indirect Rate Certificate



Timeline and Key Dates

Activity	Anticipated Date
Request for Applications Released	March 1, 2023
Letter of Intent to Apply Due	April 3, 2023
Last Day to Submit Questions	April 12, 2023
Applications Due	April 19, 2023
Contract Awards Announced	May 23, 2023



Question & Answers

Email questions by 5 p.m. on April 12 to:
strengtheningfamilies@dcyf.wa.gov

Responses in FAQ posted each Friday at:
<https://dcyf.wa.gov/services/child-dev-support-providers/home-visiting/funding-opportunities>



Thank you!

Contact:

Sara Winkelman, Program Specialist
Strengthening Families Washington
sara.winkelman@dcyf.wa.gov
360-701-8736

