



Washington State Department of **CHILDREN, YOUTH & FAMILIES**

Home Visiting Advisory Group

Meeting Minutes

October 10, 2024 -10:00am-1:30pm

Virtual Meeting

Welcome, Virtual Meeting Protocols and Introductions

DCYF Home Visiting Policy and Systems Manager, Nelly Mbajah welcomed attendees and initiated introductions.

Barnard Center Presentation

Members learned about funding Barnard Center received to support infant and child mental health and identify places for collaboration or support.

- [The People Powered Workforce Project](#)

Discussion	<ul style="list-style-type: none"> • There is an affinity group for administration, but there isn't a specific group for Black, Indigenous, and People of Color (BIPOC) administrators. Trying to understand if I would join the BIPOC or administrators' group? <ul style="list-style-type: none"> ○ Great questions, whichever one you identify with or are most comfortable with. <ul style="list-style-type: none"> ▪ Would I choose one or both? <ul style="list-style-type: none"> • The questions are similar. I will bring this up to our group. I encourage you to choose one group that you are most comfortable with.
Follow up	Please reach out to People Powered Workforce: Susan Barbeau - connect@peoplepoweredwor.org , Barnard Center: Monica Oxford - mloxford@uw.edu , Advanced Clinical Training Program (ACT): Nucha Isarowong nucha@uw.edu for any follow up questions.

Data Subcommittee Proposal

Washington State Department of Health, Senior Epidemiologist, Martha Skiles, shared a proposal to evaluate the rates process.

Discussion	<ul style="list-style-type: none"> • I don't feel I can provide feedback at this time until I complete the survey. <ul style="list-style-type: none"> ○ Let us know if you have feedback on the idea/intent of the evaluation. <ul style="list-style-type: none"> ▪ Please reshare the key points on the Rates Based Contracting (RBC) evaluation proposal. I'm looking at the funding and capacity slide. Will you be asking these questions and for feedback around February? <ul style="list-style-type: none"> • We will be examining data and asking later. • No concerns about the project. I'm curious if there's funding associated and what budget? <ul style="list-style-type: none"> ○ We anticipate the work can be covered by the existing budget. If there's additional funding required, we will make that request.
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	<ul style="list-style-type: none"> • As one of the first groups going through this process, many changes were made. Are you capturing these implementation questions in the process since changes were made after the contracts went out? <ul style="list-style-type: none"> ○ The changes are not reflected in these slides. The intention is to have a document review and discuss with DCYF about these changes Local Implementing Agency (LIA) voices incorporated. • Will there be a chance to look at these questions and provide perspective (for those that haven't gone through the process)? <ul style="list-style-type: none"> ○ The approach is to work with the Data & Evaluation subcommittee to vet the questions. If you'd like to volunteer to be a reviewer, please email me (and be mindful of folks who are going to answer these questions). <ul style="list-style-type: none"> ▪ LIA's can reach out to teams across the state to ensure those questions are being asked. • As I reflect on some of the meetings, I think there will be some strong feelings about being the "testers of the system" and that process compared to the actual change to the RBC. I wonder how that will be approached with the LIAs. • This looks like a well-thought-out procedure for evaluation! <p>Poll Question: Do you support the Rates Based Contracting Evaluation?</p> <ul style="list-style-type: none"> ○ Yes- I support moving forward with RBC evaluation (10/13 votes) ○ No- Do not move forward with RBC evaluation (0/0 votes) ○ Abstain- Choose not to vote (3/13 votes)
Follow up	Please reach out to Martha Skiles (martha.skiles@doh.wa.gov) for any follow up questions.

Planning for State Fiscal Year (SFY) 2025

DCYF Home Visiting Policy and Systems Manager, Nelly Mbajah, provided updates for 2024-2025.

Discussion	<p>Co-Chairs:</p> <ul style="list-style-type: none"> • I have a comment about the "leading and facilitating" part and suggest separating the facilitation to another role/ person. <ul style="list-style-type: none"> ○ I agree, facilitating and agenda creation can take some time and make it hard to also lead too. • This is a big responsibility, and I feel a stipend should be offered for this HVAC co-chair role. <ul style="list-style-type: none"> ○ I agree, we already wear so many hats. The person serving will have to take on additional time from their work.
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	<ul style="list-style-type: none">▪ Yes, we are considering this and will provide an update next time.• It seems like #7 may be missing some information...can you help to fill it in?<ul style="list-style-type: none">○ Yes, to clarify, it's a continuation of the DCYF and HVAC mutual agreement.• Poll: Please vote for your HVAC Co Chairs based off Nominations<ul style="list-style-type: none">○ Marilyn Vanoonstrum- 55%○ Gretchen Thaller- 36%○ Adrian Lopez- 36%○ Dila Perera- 45%○ Katie Hess- 18%• Nelly will reach out to nominated co-chairs individually. <p>Calendar Planning:</p> <ul style="list-style-type: none">• I would agree with extending the time of hybrid meetings to build community and have more time together.<ul style="list-style-type: none">○ I agree, it feels like we're rushed for decision making. If the meetings are longer, I'm hoping we don't pack more items and not leave time for decisions and critical conversations.• I think Rate Setting will continue to be a topic, correct?<ul style="list-style-type: none">○ Yes. Evaluation updates:<ul style="list-style-type: none">○ I would suggest fiscal budget updates.• Discussion on core competencies.<ul style="list-style-type: none">○ Start Early would be happy to continue to talk through the core competencies and share progress.• Will the workforce committee step back a bit?<ul style="list-style-type: none">○ No, subcommittee meetings are active and moving with HVAC recommendations. The subcommittee meetings will take place during the off months of HVAC.• Given budget uncertainties we should build out time for that as well.• I would like to add legislative updates to the topics. I know we talked about it as something we can read in the updates, but I appreciate having the ability to hear from Erica and discussions.• Could there be an opportunity to discuss training (not required) that we are wanting to help support home visiting.• Assessing progress on HVAC recommendations and priorities for the year could be good to talk through at some point.
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System updates and questions

Members provided system updates and had an opportunity to ask any questions.

Discussion	<ul style="list-style-type: none">• Are we targeting mid-October for finalizing rates?<ul style="list-style-type: none">○ Yes, we're aiming for that date.• Concern that the Request for Proposals (RFP) will not generate a response for SB 6109. It's missing why it's being done and other opportunities within the bill. Emphasizing the training could make it appealing and highlight other preventative services. Provision of contracted slots, paid to hold capacity, and referral path could be further discussed.<ul style="list-style-type: none">○ Can you share your list of examples via email so we can ensure we add these in the correct places? We have a session coming up and can go through it more.• Looking at the same communities with the 6109 slots, there's conversations/coordination happening and linking the referral process.• How would holding slots work with rate setting? We're not paid to hold slots. I don't see a way with funds.<ul style="list-style-type: none">○ We model the contracted slot off a program in child welfare. Providers are contracted to be available for the first 72 hours, so you're paying for the capacity.○ For Nurse Family Partnerships (NFP), it likely won't fit but interested in exploring other options.<ul style="list-style-type: none">▪ In terms of Temporary Assistance for Needy Families (TANF) rates/payment methodology you would receive still the payments because you have the funded slot.
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Closing Remarks/Adjourn

Next Steps/Follow Up	<ul style="list-style-type: none">• If you have any questions or additional feedback, feel free to reach out to Nelly Mbajah (nelly.mbajah@dcyf.wa.gov).
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