

POLICY

Cancels: NEW

See also: PRO 10.1.27; RCW 43.216; 110-300 110-305;

Approved by:

POL 10.1.27 MANAGING CHILD CARE PHOTOS AND VIDEOS

This policy applies to DCYF managing child care photos and videos.

- 1. DCYF May Record Photos During Licensing Visits For Staffing Purposes**
- 2. DCYF Must Not Record Videos During Licensing Visits**
- 3. DCYF Must Ensure That Child Care Children, Staff Or Household Members Do Not Appear In Photos Recorded By DCYF Staff**
- 4. DCYF Staff Must Not Record Photos Of Injuries To Children**
- 5. Photos Must Not Replace Direct Observation Of Noncompliance**

DCYF staff should limit the overall number of pictures. The use of pictures for noncompliance should be used for situations that require staffing with a Supervisor.

- 6. DCYF Staff May Record Photos Of Licensed Spaces**
- 7. DCYF Staff May Record Photos Of Accessible Unlicensed Spaces While Standing In Licensed Space When Appropriate**

An accessible space for photo purposes includes an open door, pathway or area without a barrier that reasonably keeps children from that space.

- 8. DCYF Staff Must Not Record Photos Of Inaccessible Unlicensed Spaces Unless First Requested By The Early Learning Provider Or Staff And/Or With Their Permission**
- 9. DCYF Staff May Receive And Assess Photos/Videos Sent From Parents/Community Members or Early Learning Programs**

10. Photos/Videos Sent To DCYF By Parents/Community Members Will Not Be Provided To The Early Learning Provider Unless Public Disclosure Is Requested

11. DCYF Cannot Request Or Require Early Learning Provider To Provide Photos/Videos

Licensing staff will accept a voluntary sharing of photos/videos as evidence from the provider. Licensing Staff may also visit the site and view videos in-person upon provider's request.

Draft