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| C:\Users\eva.freimuth\Downloads\DCYF-Logo-BW (9).jpg | **Early Learning/Child Care**  **Facility Feasibility Checklist**  **(for family home and center programs)** | |
| This checklist may be used when considering a building’s feasibility of meeting licensing requirements for a family home child care or a child care center. It includes general requirements related to the physical space, but does not include every requirement. Please refer to the Foundational Quality Standards for Early Learning Programs (Chapter 110-300 WAC) <https://apps.leg.wa.gov/wac/default.aspx?cite=110-300> to review the licensing requirements in full detail. To determine if the building meets local building and fire codes, contact your local building official.  To learn more about becoming a licensed child care provider, contact the Department of Children, Youth, and Families’ child care licensing office in your area. A list of child care licensing offices and contact information can be found here: <https://www.dcyf.wa.gov/find-an-office/el-offices> | | |
| **General indoor program space**  Clean, sanitary and well-maintained - *WAC 110-300-0240*  35 sq. feet per child; additional 15 sq. feet per infant and toddler - *WAC 110-300-0354, 0355*  Temperature (68-82° F) - *WAC 110-300-0165(4)*  Exits - *WAC 110-300-0166 (For center: also refer to Office of State Fire Marshal’s child care center checklist)*  For center: classroom or well-defined space for each group of children - *WAC 110-300-0356*  Supervision - *WAC 110-300-0345*  Other | | **Outdoor play area** - *WAC 110-300-0145*  Route - safe and reachable method  Fence/self-closing & self-latching gate  75 sq. feet per child/alternate plan  Shaded areas  Two exits (one away from building)  Supervision - *WAC 110-300-0345, -0350*  Swimming pools/water hazards - *WAC 110-300-0175*  Other |
| **Safe water sources** - *WAC 110-300-0235, -0165(4)*  Hot and cold running water  Water accessible to children - not hotter than 120° F  Water from fixtures used for food prep or infant formula, drinking, or cooking - tested for lead and copper  Private well - comply with WAC 173-60  Private well water - tested for E. coli bacteria and nitrates  Other | | **Private septic system** - *WAC 110-300-0250*  Septic approval, as built, design, location and maintenance plan  Septic system pumping and inspection  Playground not to interfere with access to, or operation of, private septic system including the drain field and tanks  Other |
| **Electrical** - *WAC 110-300-0165(5)*  Electrical outlets - tamper resistant or blank cover plate in areas accessible to children  Electrical outlet near water source - GFCI outlet type & inaccessible to children/tamper resistant  Extension cords - temporary use only & not replace direct wiring  Other | | **Stairways** - *WAC 110-300-0165(4)(f)*  Must meet local building codes  Inaccessible to infants and toddlers when not in use  Handrail with slats (balusters) - openings between slats not large enough to allow a sphere that is 3 ½ inch wide to pass through  Other |
| **Windows** - *WAC 110-300-0165(2)(b)(4)(b)*  3 ½” opening/barrier if within reach of children, except emergency exit window in family home  Cords on window blind or window covering/no loops  Other | | **Platforms and decks** - *WAC 110-300-0165(4)(g)*  Must meet local building codes  Drop zone of more than 18 inches must have guardrails in sections without steps  Other |

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| **Furnace and heating devices** - *WAC 110-300-0170(3)(b)(f)*  Inaccessible to children  No portable heaters or generators used inside program space during operating hours  Fire place, wood stove or other wood burning device - annual inspection or annual declaration that not using  Other | **Lighting** - *WAC 110-300-0165(4)(c)*  Natural/artificial light to illuminate licensed space  Light fixtures - shatter-resistant covers or light bulbs  Free standing lamps attached or secured  No halogen lamps or bulbs  Other |
| **Diaper changing area** - *WAC 110-300-0221*  Separate from food prep, service and storage areas  Sink – within arm’s reach or readily accessible, and not used for food preparation and clean up  Sturdy surface or mat – moisture resistant, cleanable  On washable, moisture resistant material that horizontally and vertically surrounds and extends at least 2’ from diaper changing and handwashing area  For center: must have designated diaper changing area for each classroom or for every age grouping of children who require diapering  For family home: only one diaper changing area is required  Diaper changing station - WAC 110-300-0221(2)  Other | **Bathrooms** - *WAC 110-300-0220*  Other At least one indoor bathroom in licensed space with one toilet, sink & faucet with warm running water  For center: one toilet and one sink & faucet for every 15 children and staff  Toilets/sinks/faucets - appropriate height and size for enrolled children (platform may be used)  Toilet paper dispenser for each toilet at appropriate height  Operable window or exhaust fan  Easily cleanable, moisture resistant flooring  Privacy needs  Other |
| **Laundry and equipment** - *WAC 110-300-0245*  Inaccessible to children  Separated from areas where food is prepared  Dryer - vented to outside/follow manufacturer’s specs  Other | **Bathtub or shower** - *WAC 110-300-0220*  *Must have consent from child’s parent*  Area is resistant to slipping or has a grab bar  For center: Inaccessible to children when not in use  Other |
| **Food preparation area** - *WAC 110-300-0198*  At least 8’ from any diaper changing tables, counters and sinks used for diaper changing  Walls, counter tops, floors, cabinets and shelves - moisture resistant, properly sealed  Vented range hood, exhaust fan or operable window  Refrigerator/freezer  Dishwashing method  For center:  - handwashing sink separate from dishwashing facilities  - food prep sink located in food prep area  - 2- or 3-compartment sink (dishwashing)  Other | **Bottle preparation area** - *WAC 110-300-0280*  At least 8’ from any diaper changing tables, counters and sinks used for diaper changing or by physically separated with a barrier that meets requirements  Include a sink (water from a handwashing sink or diaper changing sink may not be used for bottle prep)  Other |
| **Storage**  Children’s individual belongings - *WAC 110-300-0140*  Staff’s personal belongings - *WAC 110-300-0120*  Professional materials - *WAC 110-300-0120*  Food - *WAC 110-300-0197*  Hazardous & maintenance supplies - *WAC 110-300-0260*  Other | **Drinking fountains** - *WAC 110-300-0236*  If attached to handwashing sink must be disabled  Not located in bathrooms  Not be a bubble type fountain (water flow must form an arch)  Located above water impervious flooring  Other |