Report of Expelled Child

If an early learning provider expels a child, the provider must review the expulsion policy with the child's parent/guardian, and provide a record to the child's parent/guardian that details the incident(s) leading up to and the steps taken to avoid the expulsion. The provider must also report the expulsion to the Department of Children, Youth, and Families (DCYF). WAC 110-300-0340.

This form includes information that is required to be reported to an expelled child's parent or guardian and to DCYF. However, prior to sending the form to DCYF, names of the child(ren) must be removed or blanked out.

Date Child Started Attending Pro	ogram:			
Date Child is Expelled:				
Early Learning Program Information				
Facility/Provider Name		Provider ID #		
Address	City	Zip Code		
Email	Telephone	Fax		
Name of Person Filling Out this Form:				
	Reason for Expulsion			
This child is expelled because:				
Incidents that Led to the Decision to Expel Child				

Incident That Occurred:

Date:

Time:

Staff Involved:

Name of Expelled Child:

Steps Taken to Prevent the Expulsion of Child				
Prior to this decision to expel, the following	ng actions were taker	n to avoid expelling the child:		
Resour	ces Provided to Chi	ld's Parent or Guardian		
The following information was provided but not limited to, community-based reso		guardian as a resource that may benefit the ch	ild (including,	
but not infinited to, community-based reso	urces).			
Demographic Information About Expelled Child To Report To DCYF				
Child's Gender:	Child's Age:	Child's Residence Zip Code:		
If Known, Child's Race:				
If Known, Child's Ethnicity:				
If Known, Primary Language Spoken in G	Child's Home:			
Signature of Early Learning Provider	Date	Signature of Child's Parent/Guardian	Date	
-		-		

 $Signatures\ are\ not\ required\ on\ form\ submitted\ to\ DCYF$