|  |  |
| --- | --- |
|  | ECEAP Professional Development Plan  Lead Teacher |

Please see ECEAP Performance Standards

for descriptions of this position, qualifications, and professional development plan requirements.

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | Supervisor |  |
| Position |  | Date of Hire |  |

### Agreement

I understand that I have been hired provisionally as a lead teacher and it is my responsibility to:

1. Obtain education to obtain ECEAP lead teacher qualifications within five years of my date of hire for this position.
2. Make yearly progress to meet the required qualifications.
3. Upon completion of this Plan, submit a Staff Qualifications Application in MERIT and email or mail in copies of my transcripts and other documentation.

## Current Qualifications

List related information from diplomas or transcripts:

|  |  |  |  |
| --- | --- | --- | --- |
|  | Degrees or Certificates | |  |
|  | ECE Credit |  | |

### My Plan

I intend to meet this requirement by (date)            by completing (check one):

An associate or higher degree in ECE, or related degree

**Courses to be taken** (continue on additional page if needed):

|  |  |  |  |
| --- | --- | --- | --- |
| **Course Title** | **Where** | **Credit of Hours** | **Completion Date** |
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| --- | --- | --- | --- |
| Employee Signature |  | Date |  |
| Supervisor Signature |  | Date |  |

Copy Distribution: Personnel File and Employee