



Agenda

DCYF Licensing Division-CPA Portal Learning & Listening Sessions

Date: Monday, September 27, 2021

Time: 2:00-3:00 pm

Objective

Licensing Division would like to communicate and collaborate with statewide CPAs to discuss the Binti portal, implementation supports, timeline, and training needs, and take questions relating to this process.

Agenda

Introduction and Welcome (5 min) (Aanchal)

Please introduce yourselves and list your CPA in the chat box name, agency and one possible challenge you are thinking about with the transition to Binti. If you have questions, please put them in the chat box and we will read them. If we can't address your question during the meeting, we'll follow-up. The webinar is being recorded and we will share out the recording and meeting materials.

New Portal Timeline (10 min) (Ruben)

Ruben is the business owner of the Binti process. Updates on the portal timeline - DCYF IT staff are working on domain issues with transitions from DSHS and that work impacts the work and timeline for DCYF IT. We are now looking at going Live in Binti 7/1/2022, for state applications only. We will have a 90-day stabilization period, which gives us 90 days to use the program, before CPAs begin to work in the system. The Pilot CPAs will begin using the system in September of 2022. All updates can be found on the Foster Care Portal Website.

Online Portal Overview and Highlights (15 min) (Matt, Renatta and Ruben)

CPAs certifying families in Binti, business decisions. We want to ensure there is one business process for submitting licensing paperwork to the state. CPAs who specialize only in international or domestic adoptions will not use Binti. Chapter WAC 110-147 is having revisions and there's a list of WACs that will be filed within the next couple weeks for updates – Chapter 110-145 Group Care Facilities, 110-147 CPA and Adoption Services and 110-148 Child Foster Homes.

Binti will not change the way CPAs do their business – it is intended to help improve the way CPAs submit paperwork. Each CPA will have their own Welcome Page which they can customize with their own links to their own webpages. CPAs can customize, or remove, the Orientation

and Training stages in Binti.

Any info that is uploaded or put into Binti can be, by law, released to appropriate parties and is considered discoverable. Binti will only keep state required items such as materials, forms, templates.

Licensing Division is looking for volunteers from CPAs to review the new forms that will be used in Binti. CPAs can email Alexa Latta alexandria.latta@dcyf.wa.gov to request to be added to the list of volunteers.

Listening-Discussion Time

IT Updates (10 min) (David)

Application Programming Interface (API) for CPAs. At this point there's one statewide business process for all the work we're doing in Binti. This helps with the API, which is data going back and forth between two systems. As we get into the implementation phase there will be conversations with CPAs to implement the API. There are no dollars (federal or state funding) available to help with the cost of developing the CPAs side of the API coding to send content from the CPAs IT system to Binti and receive content from Binti to put into the CPAs IT system.

Listening-Discussion Time

Communication Needs (10 min) (Marj and Jason)

CPA website page is updated with last month's meeting materials. All previous meetings are on the webpage for you to review, if needed.

DCYF CPA link: <https://www.dcyf.wa.gov/practice/practice-improvement/foster-parent-application-portal/cpa>

Online background check system is completely separate from the provider portal. Jason has received a lot of questions and some issues to work out. The online background check system is not connected to Binti. We will have some background check guides that will be going out soon to help with how information gets to Binti – such as if an applicant misses a question on the background check application, they cannot go back to complete it. There will be a link with instructions how to get to the background check section. Applicants do need to type or copy and paste the confirmation code in Binti that you will receive once the background check section has been completed.

Listening-Discussion Time

Poll Question (5 min) (Marj)

Poll Time!

How often do you prefer that this meeting should take place, beginning in the winter?

Original Date: September 27, 2021

Licensing Division | Approved for distribution by Debbie O'Neil, Workforce Development Sr. Administrator

A. Monthly

B. Bi-Monthly

Our next meeting is scheduled for Monday, October 25th from 2-3pm and we will be taking November and December off due to the holidays and schedules.

Poll Results: bi-monthly had 35 responses, monthly had 18 responses and there were 29 with no response.

Closing and Discussion (5 min) (Aanchal)

Closing time for remaining Q&A. As you think about all the topics we covered today and may have questions please let us know. Also, if you have any future meeting topics or issues you would like us to cover let us know.

Just as a reminder if you are interested in being part of the review group for the forms used in Binti, please email Alexa Latta at alexa.latta@dcyf.wa.gov to let her know you would like to volunteer for this opportunity.