

DCYF Licensing Division – CPA Portal Learning & Listening Sessions

Webinar

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Licensing Division | Approved for distribution by Debbie O'Neil, Workforce Development Sr. Administrator

www.dcyf.wa.gov

Introduction and Welcome



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New Portal Timeline



Online Portal Overview and Highlights

One State-Wide Business Process

- One business process for families and CPAs is to submit licensing paperwork to the State of Washington.
- CPAs who do not license foster homes (e.g. specialize in international or domestic adoptions) will not use Binti.
- WAC 110-147 revisions - “Licensing provider portal” means the internet connected provider application system used by the department and agencies to securely store digital employment and licensing documents and data.

Online Portal Overview and Highlights



Unique Starting Point

- Binti is not intended to change the way CPAs do business, it is improving the process of submitting licensing work to the State.
- Each CPA will have their own starting point.
- The Binti “Welcome Page” is where CPAs can include information and links, where applicants start the process and where applicants can access specific CPA materials or requirements that would be outside of Binti.
- CPAs will also be able to customize, including removing if so desired, the Orientation and Training stages in Binti.



Online Portal Overview and Highlights

CPAs Materials and Forms

- All data entered, uploaded or saved to Binti is state-owned and discoverable.
- Binti will contain only the state required items (e.g. materials, forms, templates.)
- All specific to CPAs materials, forms, templates will continue to be managed by CPAs and their IT systems.



Online Portal Overview and Highlights

CPA – Unique Identifiers on a Subset of Forms

- We are currently exploring with Binti how CPAs may be able to put CPA - specific identifiers.
- DCYF and Binti would coordinate the use of logos or naming options with CPAs prior to, or during, onboarding.
- Guidance will be provided to ensure consistency.
- LD is looking for volunteers from CPAs to review and provide input on the proposed new forms. Please email Alexa Latta at Alexandria.latta@dcyf.wa.gov to be added to the list of volunteers.



Listening – Discussion Time



IT Updates

Using the Application Programming Interface (API)

- CPAs that have their own IT system used for their licensing activities, must use the API capability to avoid duplicate data entry. (Federal CCWIS requirement)
- The API that is being developed for DCYF-LD will be available to the CPAs filtered for that CPAs specific data content.
- Binti will work with those CPAs to implement the API.
- CPAs are responsible for their development and use of the API.

Note: Data sharing promotes coordination of services, continuity of services, continuity of care and reduces duplicate data entry (and errors) by the CWCA.



Listening – Discussion Time



Sweater
weather
is the best
weather



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Communication Needs

- CPA website page is updated with last month's meeting materials.
- Online background check system is completely separate from the provider portal.



<https://www.dcyf.wa.gov/practice/practice-improvement/foster-parent-application-portal/cpa>



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Listening – Discussion Time

I LOVE
Fall
MOST of all



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Poll Question



Poll Time!



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Closing and Discussion



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