

Group Care Drop-in Session

Teams

NRM Team

Original Date: September 17, 2025

Licensing Division | Approved for distribution by Maria Tovar, LD Foster Care Deputy Sr. Administrator

www.dcyf.wa.gov



Washington State Department of
CHILDREN, YOUTH & FAMILIES



September Group Care Drop-in Session

Welcome



*Group care providers:
Please include your name
and agency in the chat.*



Introductions

Joe Rissone, Group Care
Administrator



What We'll Cover Today

Group Care NRM Project Timeline

Policy & Procedure (PNP) Updates

PNP Tip Sheet

General Feedback



Group Care NRM Overview of Critical Path

Spring-Summer 2025	<i>Public Comment period: May 22 – July 8</i>
Summer 2025	<i>Review public comments</i>
Fall 2025	<i>CR-102 filing & review (15 WACs with substantive changes): Internal, Community partner, AAG, LD Leadership CR-103P filing (all other WACs)</i>
Winter 2025	<i>CR-102 WACs: Public Comment period November 20 – December 23, 2025</i>
Spring 2026	<i>File CR-103P for the final 15 WACs</i>
May 1, 2026	<i>Anticipated new “Go Live” date for all WACs</i>



Policies & Procedures (PNP) Updates



- All Group Care providers must update their **PNPs**
- **Tip Sheet format** is strongly recommended:
 - Supports staff understanding
 - Easier Licensing Division review
 - Streamlines overall process

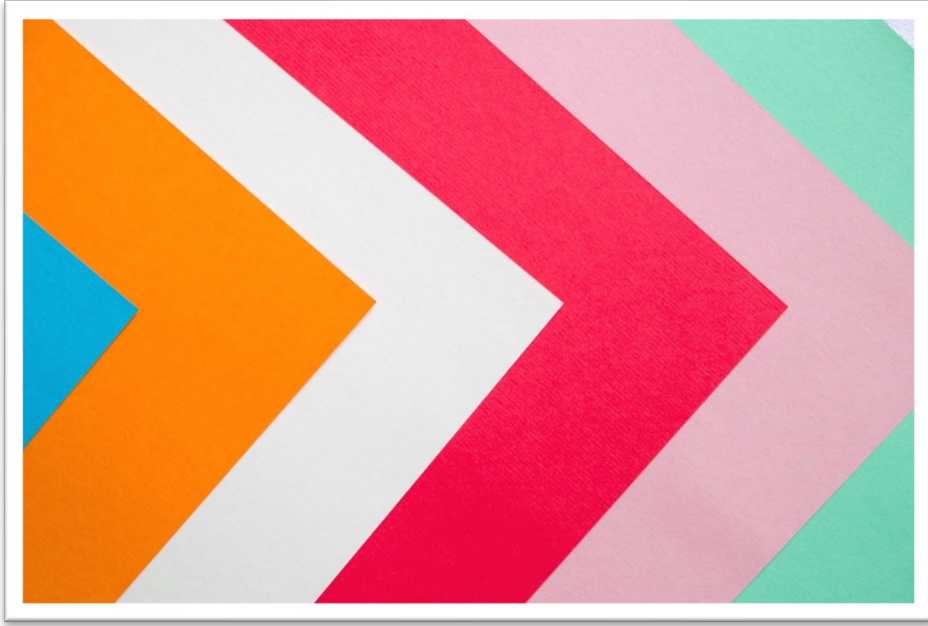


WAC Changes and Due Dates

- All Group Care WACs now have **new numbers**
- **Due dates** will be assigned as WACs are finalized
- Expectation: PNP updates completed **before WACs go into effect**



Process and Support



- ☐ Submit draft PNPs to your **Regional Licensor**
- ☐ Licensor will:
 - ✓ Review drafts with you
 - ✓ Provide technical assistance if needed
 - ✓ Confirm final due date
- ☐ Goal: Updated PNPs ready **by WAC effective date**



Tip Sheet Overview

Policy

A policy sets the main rules, expectations, and goals for the organization.

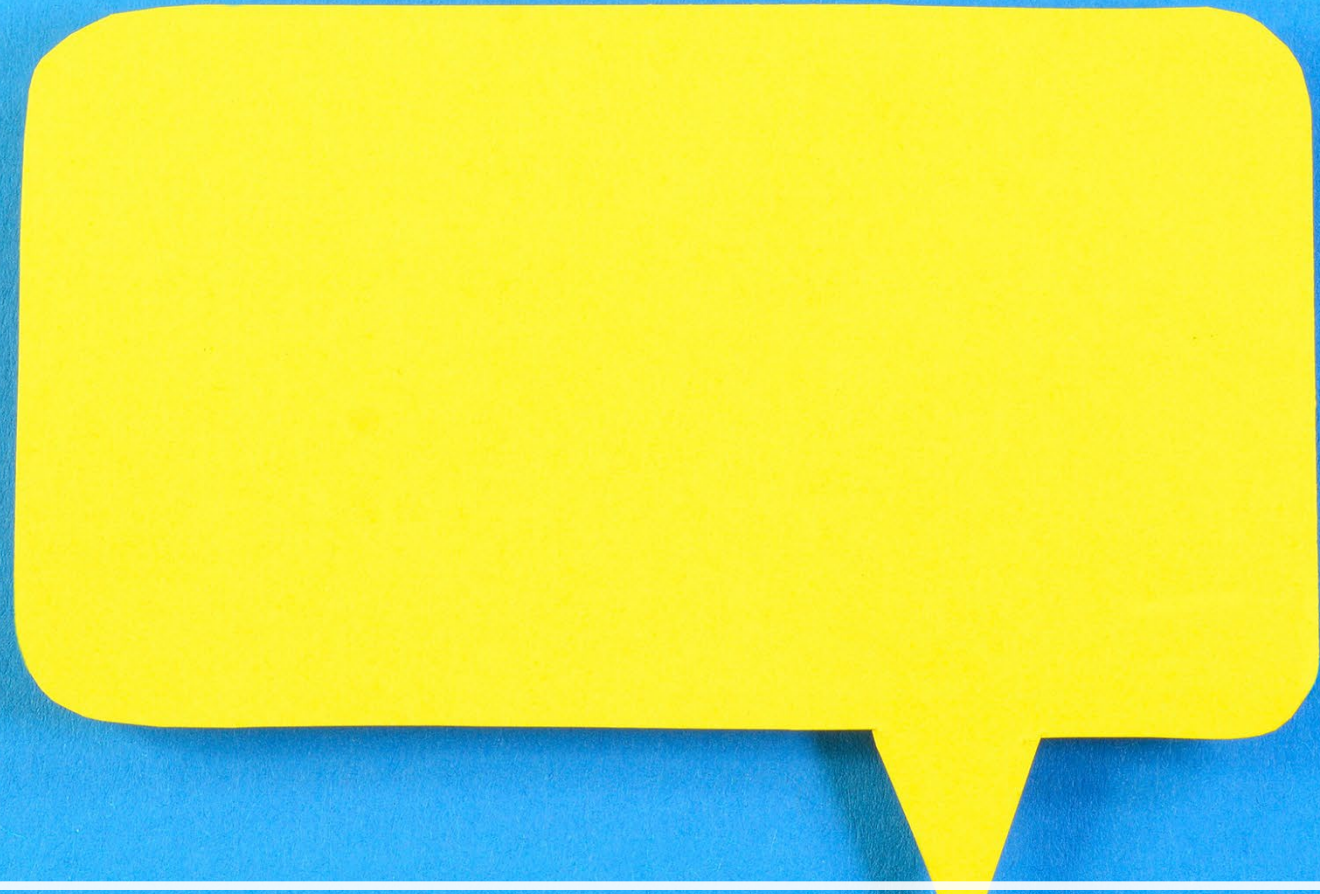
- A good policy is easy to understand and clearly states the agency's purpose.
- The policy should use simple language so that anyone reading it can understand it.
- The policy explains the exact duties related to the rules or goals of the agency.

Procedure

Procedures are instructions that tell you exactly what to do, step by step, to carry out a policy in everyday work.

- The procedure helps put the policy statement into action by teaching staff how to do job tasks.
- Procedures explain who is responsible for each task
- Make sure to follow the Washington Administrative Code (WAC).





General Feedback

Your Go-To Resources for Group Care NRM



- Email your Group Care NRM field practice or program related questions to:
dcyf.groupcarequestions@dcyf.wa.gov
- Email your Group Care NRM process, rule intent, or training related questions to:
dcyf.groupcarenrm@dcyf.wa.gov
- Stay informed by visiting the Group Care NRM website: <https://www.dcyf.wa.gov/services/group-care/nrm>
- Access the Training Hub for training modules and additional resources:
<https://www.dcyf.wa.gov/services/group-care/nrm>



THANK YOU!